DECISION PLANNER (INCORPORATING THE FORWARD PLAN)
COVERING PERIOD: 1st December 2026 – 28th February 2027
Published on 2nd November 2026

This Decision Planner shows the decisions that Braintree District Council expects to take in the next THREE months.

Braintree District Council are only required to publish Key Decisions to be taken in accordance Regulation 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 but have included other types of decision that may be made as the Council is committed to being open and transparent about the business it conducts. The Decision Planner also gives Notices pursuant to Regulation 5 where a decision may be taken in private.

The decisions are listed in date order and relates to decisions expected to be taken by Council, Cabinet, Cabinet Members and Committees. It is important to note that the Planner is continually updated so there may be changes made between publication dates. Further information about these decisions can be found in the Agenda for the meeting or by contacting Governance and Members Team at governance@braintree.gov.uk

Key Decisions:

A key decision is a decision made or to be made by a decision maker in connection with the discharge of a function which is the responsibility of the Cabinet and which is likely to either:-

1. Result in the Council incurring **expenditure** or making a **saving** which are in excess of £250,000 (Financial Test) or
2. To be significant in its effect on Communities living or working in an area comprising of **two or more Wards** (Communities Test)

Key decisions are open to scrutiny by other Members of the Council using a process known as “call-in”. The rules for “call-in” can be found in the Council’s Constitution which is published on braintree.gov.uk

Ref No.	Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer	Decision Expected to be Taken in Private?
		Key	Council	Non-Key						
DP/2026/33	**Treasury Management Mid-Year Report 2026/27** – To receive the Treasury Management Mid-Year Report 2026/27		*		Council	14th December 2026	Reports and minutes for Governance and Audit Committee – 7th October 2026	Cllr K Bowers	Mark Jarvis	No
DP/2026/34	**Local Council Tax Support Scheme for 2027-28 and Local Disregard Policy for War Pensions**		*		Council	14th December 2026		Cllr K Bowers	Phil Myers	No
DP/2026/43	**Temporary Accommodation**		*		Council	14th December 2026		Cllr L Bowers-Flint	Jenny Beck	No
DP/2026/30	**Local Plan - to consider the Regulation 19 consultation responses and final approval to submit the Plan**		*		Extraordinary Meeting of Full Council	21st December 2026	Minutes and Reports to the Local Plan Sub-Committee	Cllr G Spray	Sarah Ashton	No

Ref No.	Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer	Decision Expected to be Taken in Private?
		Key	Council	Non-Key						
DP/2026/31	**Second Quarter Performance Management Report 2026/27** – To inform Cabinet on the performance of the Council			*	Cabinet	18th January 2027		Cllr K Bowers	Andrew Willett	No
DP/2026/46	**Freedom Leisure Annual Contract Update** – To receive a presentation from Freedom Leisure			*	Cabinet	18th January 2027		Cllr T Williams	Tristan Easey	No
DP/2026/47	**Key Renters Rights**	*			Cabinet	18th January 2027	Report and Minutes for Corporate Policy Development Committee – 21st October 2026	Cllr L Bowers-Flint	Josie Falco	No

Ref No.	Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer	Decision Expected to be Taken in Private?
		Key	Council	Non-Key						
DP/2026/44	**Council Budget and Council Tax 2027/28 and Medium-Term Financial Strategy 2027/28 to 2030/31** – To agree proposed revenue and capital budgets for 2027/28; Council Tax for 2027/28; Fees and charges for 2027/28; and the Capital Strategy (including the Treasury Strategy and Investment Policy) for 2027/28		*	*	Cabinet Council	1st February 2027 15th February 2027	Reports and Minutes for Corporate Scrutiny Committee and Cabinet	Cllr T Cunningham/ Cllr K Bowers	Phil Myers	No
DP/2026/45	**Employee Recognition** – To provide Full Council with the details of winners of the Employee Recognition Scheme		*		Council	15th February 2027		Cllr F Ricci	Tracey Headford	No

DECISIONS TO BE TAKEN BY CABINET MEMBERS UNDER DELEGATED POWERS

Ref No.	Title and Description of Decision	Cabinet Member	Corporate Priority/Vision/Outcome	Proposed date of decision	Consultation and Background papers	Contact Officer
CD/2025/12	**Setting of Section 106 Monitoring Fees for Biodiversity Net Gain Habitat Bank Sites**	Cllr G Spray	Enhancing our environment	30th November 2026	The Environment Act 2021 Planning Practice Guidance – Biodiversity net gain – GOV.UK & Planning obligations – GOV.UK	Chris Paggi

NOTICE OF INTENTION TO HOLD A MEETING IN PRIVATE:
NOTICE UNDER REGULATION 5(2)

Braintree District Council is required to give 28 clear days' notice of its intention to hold a meeting of an executive decision making body in private. Notice is given that it intends to hold the following Cabinet meeting or part of that meeting in private:

ITEM	DATE OF MEETING (at least 28 clear days after the start of the Notice period)	DATE NOTICE PUBLISHED	REASONS FOR THE MEETING TO BE HELD IN PRIVATE
None			

If a member of the public wishes to make representations about why this meeting(s) should be held in public they should be sent no later than 5 working days before the meeting addressed to: Kim Mayo, Head of Governance, Braintree District Council, Causeway House, Bocking End, Braintree, Essex, CM7 9HB. Email: - kim.mayo@braintree.gov.uk or governance@braintree.gov.uk