

**DECISION PLANNER (INCORPORATING THE FORWARD PLAN)**  
**COVERING PERIOD: 1st July 2026 – 30th September 2026**  
**Published on 2nd June 2026**

This Decision Planner shows the decisions that Braintree District Council expects to take in the next THREE months.

Braintree District Council are only required to publish Key Decisions to be taken in accordance Regulation 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 but have included other types of decision that may be made as the Council is committed to being open and transparent about the business it conducts. The Decision Planner also gives Notices pursuant to Regulation 5 where a decision may be taken in private.

The decisions are listed in date order and relates to decisions expected to be taken by Council, Cabinet, Cabinet Members and Committees. It is important to note that the Planner is continually updated so there may be changes made between publication dates. Further information about these decisions can be found in the Agenda for the meeting or by contacting Governance and Members Team at [governance@braintree.gov.uk](mailto:governance@braintree.gov.uk)

**Key Decisions:**

A key decision is a decision made or to be made by a decision maker in connection with the discharge of a function which is the responsibility of the Cabinet and which is likely to either:-

1. Result in the Council incurring **expenditure** or making a **saving** which are in excess of £250,000 (Financial Test) or
2. To be significant in its effect on Communities living or working in an area comprising of **two or more Wards** (Communities Test)

Key decisions are open to scrutiny by other Members of the Council using a process known as “call-in”. The rules for “call-in” can be found in the Council’s Constitution which is published on [braintree.gov.uk](http://braintree.gov.uk)

Ref No.	Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer	Decision Expected to be Taken in Private?
		Key	Council	Non-Key						
DP/2026/06	<b>Fourth Quarter Performance Management Report 2025/26</b> – To inform Cabinet on the performance of the Council			*	Cabinet	27th July 2026	Full Fourth Quarter Performance Management Report 2025/26	Cllr K Bowers	Tom Williams	No
DP/2026/08	<b>Healthy Housing Strategy and Homelessness and Rough Sleeping Strategy Update</b> – To provide an annual update on the work that has been delivered			*	Cabinet	27th July 2026	Homelessness and Rough Sleeping Strategy Healthy Housing Strategy	Cllr L Bowers-Flint	Carly Jones	No
DP/2026/11	<b>Refurbishment of Five Play Sites in the District</b> – To seek delegated authority to award the contract	*			Cabinet	27th July 2026		Cllr P Schwier	Debbie Horrey	No

Ref No.	Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer	Decision Expected to be Taken in Private?
		Key	Council	Non-Key						
DP/2026/12	<b>Annual Governance Statement 2025-26</b> – To approve the Annual Governance Statement for 2025-26			*	Cabinet	27th July 2026	Delivering Good Governance in Local Government – Framework published by CIPFA and SOLACE Braintree District Council – Local Code of Corporate Governance	Cllr F Ricci	Phil Myers	No
DP/2026/13	<b>Local Plan - To approve for Regulation 19 consultation and submission of the Local Plan</b>		*		Extraordinary Meeting of Full Council	21st September 2026	Minutes and Reports to the Local Plan Sub-Committee	Cllr G Spray	Sarah Ashton	No
DP/2026/14	<b>First Quarter Performance Management Report 2026/27</b> – To inform Cabinet on the performance of the Council			*	Cabinet	28th September 2026		Cllr K Bowers	Tom Williams	No
DP/2026/15	<b>Planning Enforcement Plan</b> – To approve a new Planning Enforcement Plan for the Council			*	Cabinet	28th September 2026	Development Management Enforcement Plan	Cllr G Spray	Chris Paggi	No

Ref No.	Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer	Decision Expected to be Taken in Private?
		Key	Council	Non-Key						
DP/2026/16	<b>Climate Strategy Annual Report 2025/2026</b> – To update Cabinet on the progress of the Climate Action Plan 2025/26	*			Cabinet	28th September 2026	Climate Change Strategy 2021	Cllr P Schwier	Josie Falco / Mark Wilson	No
DP/2026/17	<b>Proposed implementation of a Dog Control Public Spaces Protection Order</b> – To consider the proposal	*			Cabinet	28th September 2026	Evidence base (Dangerous dog incidents recorded by Essex Police and the Council)	Cllr C Dervish	Colin Cox	No

**DECISIONS TO BE TAKEN BY CABINET MEMBERS UNDER DELEGATED POWERS**

<b>Ref No.</b>	<b>Title and Description of Decision</b>	<b>Cabinet Member</b>	<b>Corporate Priority/Vision/Outcome</b>	<b>Proposed date of decision</b>	<b>Consultation and Background papers</b>	<b>Contact Officer</b>
CD/20 25/12	<b>Setting of Section 106 Monitoring Fees for Biodiversity Net Gain Habitat Bank Sites</b>	Cllr G Spray	Enhancing our environment	30th June 2026	The Environment Act 2021  Planning Practice Guidance – Biodiversity net gain – GOV.UK & Planning obligations – GOV.UK	Chris Paggi
CD/20 26/08	<b>Variation of a restrictive covenant relating to 8 Freebournes Court, Witham</b> – to allow a change of use of premises from offices to residential	Cllr K Bowers	Promoting prosperity	30th June 2026		Mike Shorten

**NOTICE OF INTENTION TO HOLD A MEETING IN PRIVATE:  
NOTICE UNDER REGULATION 5(2)**

Braintree District Council is required to give 28 clear days' notice of its intention to hold a meeting of an executive decision making body in private. Notice is given that it intends to hold the following Cabinet meeting or part of that meeting in private:

ITEM	DATE OF MEETING (at least 28 clear days after the start of the Notice period)	DATE NOTICE PUBLISHED	REASONS FOR THE MEETING TO BE HELD IN PRIVATE
None			

If a member of the public wishes to make representations about why this meeting(s) should be held in public they should be sent no later than 5 working days before the meeting addressed to: Kim Mayo, Head of Governance, Braintree District Council, Causeway House, Bocking End, Braintree, Essex, CM7 9HB. Email: - [kim.mayo@braintree.gov.uk](mailto:kim.mayo@braintree.gov.uk) or [governance@braintree.gov.uk](mailto:governance@braintree.gov.uk)