

DECISION PLANNER (INCORPORATING THE FORWARD PLAN)
COVERING PERIOD: 1st October 2023 – 31st December 2023
As of 1st September 2023 – published 1st September 2023

This Decision Planner shows the decisions that Braintree District Council expects to take in the next THREE months.

Braintree District Council are only required to publish Key Decisions to be taken in accordance Regulation 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 but have included other types of decision that may be made as the Council is committed to being open and transparent about the business it conducts. The Decision Planner also gives Notices pursuant to Regulation 5 where a decision may be taken in private.

The decisions are listed in date order and relates to decisions expected to be taken by Council, Cabinet, Cabinet Members and Committees. It is important to note that the Planner is continually updated so there may be changes made between publication dates. Further information about these decisions can be found in the Agenda for the meeting or by contacting Governance and Members Team at governance@braintree.gov.uk

Key Decisions:

A key decision is a decision made or to be made by a decision maker in connection with the discharge of a function which is the responsibility of the Cabinet and which is likely to either:-

1. Result in the Council incurring **expenditure** or making a **saving** which are in excess of £150,000 (Financial Test) or
2. To be significant in its effect on Communities living or working in an area comprising of **two or more Wards** (Communities Test)

Key decisions are open to scrutiny by other Members of the Council using a process known as “call-in”. The rules for “call-in” can be found in the Council’s Constitution which is published on braintree.gov.uk

Ref No.	Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer	Decision Expected to be Taken in Private?
		Key	Council	Non-Key						
DP/2023/45	Braintree District Council Assets - To consider future options in relation to Council owned Assets	*			Cabinet	27th November 2023		Cllr K Bowers	Emma Goodings	Yes
DP/2023/21	Access rights over land adjoining Horizon 120			*	Cabinet	27th November 2023		Cllr K Bowers	Dominic Collins	Yes
DP/2023/27	Home Upgrade Grant 2 Funding for Domestic Properties in Off Gas Areas	*			Cabinet	27th November 2023		Cllr L Bowers-Flint	Josie Falco / Mark Wilson	No
DP/2023/41	Homelessness and Rough Sleeping Strategy – to approve the final Strategy and accompanying action plan	*			Cabinet	27th November 2023		Cllr L Bowers-Flint	Caroline Elias-Stephenson / Carly Jones	No
DP/2023/39	Medium-Term Financial Strategy 2024/25 to 2027/28 – To consider initial Capital and Revenue budget proposals and agree consultation			*	Cabinet	27th November 2023		Cllr K Bowers	Phil Myers	No

Ref No.	Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer	Decision Expected to be Taken in Private?
		Key	Council	Non-Key						
DP/2023/38	Livewell Strategy – Livewell Strategy and key health and wellbeing priorities to be agreed	*			Cabinet	27th November 2023	Livewell Evidence Report Subsequent papers, reports and updates to be provided as required	Cllr L Bowers-Flint	Tristan Easey	No
DP/2023/20	Policy for Household Waste and Recycling Collections – to agree a policy for the collection of household waste and recycling	*			Cabinet	27th November 2023		Cllr T Cunningham	Paul Partridge	No
DP/2023/25	Skate Parks in the District - To award the contract for the design and build of three Skate Parks	*			Cabinet	27th November 2023	Tender documents	Cllr T Cunningham	Jenny Beck	No
DP/2023/26	Award Contract for Vehicle Replacements (2023/24)	*			Cabinet	27th November 2023		Cllr T Cunningham	Samir Pandya	No
DP/2023/51	Transport Strategy			*	Cabinet	27th November 2023		Cllr G Spray	Emma Goodings	No

Ref No.	Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer	Decision Expected to be Taken in Private?
		Key	Council	Non-Key						
DP/2023/52	Gateway to Homechoice – request from Chelmsford City Council to join the consortium	*			Cabinet	27th November 2023		Cllr L Bowers-Flint	Donna Goodchild	No
DP/2023/42	Treasury Annual Report 2022/23 - to receive the Treasury Management Annual Report 2022/23		*		Council	11th December 2023		Cllr K Bowers	Mark Jarvis	No
DP/2023/50	To approve an updated Neighbourhood Plan for Hatfield Peverel		*		Council	11th December 2023	The Hatfield Peverel Neighbourhood Plan Examiners Report	Cllr G Spray	Alan Massow	No
DP/2023/37	Second Quarter Performance Report 2023/24 – to inform Cabinet on the performance of the Council			*	Cabinet	18th December 2023	Second Quarter Performance Management Report 2023/24	Cllr K Bowers	Tracey Headford	No

DECISIONS TO BE TAKEN BY CABINET MEMBERS UNDER DELEGATED POWERS

Title and Description of Decision	Cabinet Member	Corporate Priority/Vision/Outcome	Proposed date of decision	Consultation and Background papers	Contact Officer

**NOTICE OF INTENTION TO HOLD A MEETING IN PRIVATE:
NOTICE UNDER REGULATION 5(2)**

Braintree District Council is required to give 28 clear days' notice of its intention to hold a meeting of an executive decision making body in private. Notice is given that it intends to hold the following Cabinet meeting or part of that meeting in private:

ITEM	DATE OF MEETING (at least 28 clear days after the start of the Notice period)	DATE NOTICE PUBLISHED	REASONS FOR THE MEETING TO BE HELD IN PRIVATE
Braintree District Council Assets - To consider future options in relation to Council owned Assets (DP/2023/45)	Cabinet – 27th November 2023	1st August 2023	It is proposed that Cabinet will resolve under Section 100A(4) of the Local Government Act 1972 and the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended) to exclude the public from the meeting for this item of business as it involves the likely disclosure of exempt information as defined in Para 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (financial/business affairs of a particular person, including the authority holding information).
Access rights over land adjoining Horizon 120 (DP/2023/21)	Cabinet – 27th November 2023	2nd June 2023	It is proposed that Cabinet will resolve under Section 100A(4) of the Local Government Act 1972 and the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended) to exclude the public from the meeting for this item of business as it involves the likely disclosure of exempt information as defined in Para 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (financial/business affairs of a particular person, including the authority holding information).

If a member of the public wishes to make representations about why this meeting(s) should be held in public they should be sent no later than 5 working days before the meeting addressed to: Kim Mayo, Head of Governance, Braintree District Council, Causeway House, Bocking End, Braintree, Essex, CM7 9HB. Email: - kim.mayo@braintree.gov.uk or governance@braintree.gov.uk