

## **URGENT KEY DECISION NOTICE**

In accordance with paragraph 13.11 of the Council's Constitution, the Monitoring Officer, is satisfied that a matter of urgency has arisen in connection with the work of the Cabinet and requires a decision before the next regular meeting of Cabinet. In such circumstances the Leader of the Council is authorised to take the Key Decision.

## **SPECIAL URGENCY PROVISION NOTICE**

In accordance with paragraph 15.15 of the Council's Access to Information Procedure Rules, the following item was not included on the Council's Forward Plan of Key Decision and due to the Local Elections on 4<sup>th</sup> May 2023, there are no scheduled meetings of Council (including Cabinet) until after the Annual General Meeting (AGM) on 25<sup>th</sup> May 2023:

1. To award a 12 month contract to Cromwell Polythene Ltd for the 2023/24 financial year for the supply of refuse, recycling and street cleansing sacks at a total contract value of £337,679.

Braintree District Council (the Council) supply the residents of the district with clear sacks to use for placing their recycling in, in readiness for collection on their relevant refuse collection day. In addition, the Council use a range of alternative sacks for refuse across the district as part of its day to day operations.

As part of the normal routine management of the service, the Council carried out a procurement exercise which commenced in March 2023 for the annual supply of Refuse, Recycling and Street Cleansing Sacks for 2023/24. The total value of the winning tender is within the budget set for the financial year.

In accordance with paragraph 15.17 (Special Urgency relating to key Decisions), the Vice Chairman of the Performance Management Scrutiny Committee (in the absence of the Chairman), having considered the matter, is in agreement that the taking of the decision is urgent and cannot reasonably be deferred.

Accordingly, Notice is given that, in accordance with the Council's Constitution, Councillor Graham Butland, Leader of the Council, will be taking the Key Decision.

A report will be taken to the next available meeting of Council following the AGM, setting out the decision made, the particulars of the decisions taken, and a summary of the matters in respect of those decisions. The date of this meeting has not yet been confirmed.



Kim Mayo, Head of Governance and Monitoring Officer  
3 May 2023