

**DECISION PLANNER (INCORPORATING THE FORWARD PLAN)
COVERING PERIOD: 1st June 2023 – 31st August 2023
As of 3rd May 2023**

This Decision Planner shows the decisions that Braintree District Council expects to take in the next THREE months. All dates of meetings are subject to approval at the Council's Annual General Meeting on 25th May 2023.

Braintree District Council are only required to publish Key Decisions to be taken in accordance Regulation 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 but have included other types of decision that may be made as the Council is committed to being open and transparent about the business it conducts. The Decision Planner also gives Notices pursuant to Regulation 5 where a decision may be taken in private.

The decisions are listed in date order and relates to decisions expected to be taken by Council, Cabinet, Cabinet Members and Committees. It is important to note that the Planner is continually updated so there may be changes made between publication dates. Further information about these decisions can be found in the Agenda for the meeting or by contacting Governance and Members Team at governance@braintree.gov.uk

Key Decisions:

A key decision is a decision made or to be made by a decision maker in connection with the discharge of a function which is the responsibility of the Cabinet and which is likely to either:-

1. Result in the Council incurring **expenditure** or making a **saving** which are in excess of £150,000 (Financial Test) or
2. To be significant in its effect on Communities living or working in an area comprising of **two or more Wards** (Communities Test)

Key decisions are open to scrutiny by other Members of the Council using a process known as "call-in". The rules for "call-in" can be found in the Council's Constitution which is published on braintree.gov.uk

Ref No.	Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer	Decision Expected to be Taken in Private?
		Key	Council	Non-Key						
DP/2023/16	To agree the latest list of projects for inclusion in the Potential Open Space Improvements	*			Cabinet	12th June 2023 TBC	Potential Open Spaces Improvements (POSI)	TBC	Alan Massow	No
DP/2023/17	Litter Management in the Braintree District - to receive and respond to the Scrutiny Report			*	Cabinet	3rd July 2023 TBC	Litter Management in the Braintree District – Partnership Development Scrutiny Committee Report	TBC	Steve Wilson	No
DP/2023/18	To approve a joint Neighbourhood Plan Area for Finchingfield and Wethersfield			*	Cabinet	3rd July 2023 TBC	Report outlining consultation responses received	TBC	Alan Massow	No
DP/2023/19	To agree to implementing a subscription service for garden waste collection	*			Cabinet	3rd July 2023 TBC	Research from other Councils that have introduced charging	TBC	Jenny Beck / Samir Pandya	No
DP/2023/20	Waste Collection – Side Waste Policy – to formally approve the Council's policy on dealing with excess (side) waste	*			Cabinet	3rd July 2023 TBC		TBC	Samir Pandya	No

DECISIONS TO BE TAKEN BY CABINET MEMBERS UNDER DELEGATED POWERS

Title and Description of Decision	Cabinet Member	Corporate Priority/Vision/Outcome	Proposed date of decision	Consultation and Background papers	Contact Officer

**NOTICE OF INTENTION TO HOLD A MEETING IN PRIVATE:
NOTICE UNDER REGULATION 5(2)**

Braintree District Council is required to give 28 clear days' notice of its intention to hold a meeting of an executive decision making body in private. Notice is given that it intends to hold the following Cabinet meeting or part of that meeting in private:

ITEM	DATE OF MEETING (at least 28 clear days after the start of the Notice period)	DATE NOTICE PUBLISHED	REASONS FOR THE MEETING TO BE HELD IN PRIVATE
None			

If a member of the public wishes to make representations about why this meeting(s) should be held in public they should be sent no later than 5 working days before the meeting addressed to: Kim Mayo, Head of Governance, Braintree District Council, Causeway House, Bocking End, Braintree, Essex, CM7 9HB. Email: - kim.mayo@braintree.gov.uk or governance@braintree.gov.uk