

### **URGENT KEY DECISION NOTICE**

In accordance with paragraph 13.11 of the Council's Constitution, the Monitoring Officer, in consultation with the Chief Executive is satisfied that a matter of urgency has arisen in connection with the work of the Cabinet and requires a decision before the next regular meeting of Cabinet. In such circumstances the Leader of the Council is authorised to take the Key Decision.

### **SPECIAL URGENCY PROVISION NOTICE**

In accordance with paragraph 15.15 of the Council's Access to Information Procedure Rules, the following item was not included on the Council's Forward Plan of Key Decision:

1. Approval for the procurement and contract award for the provision of:
  - a. Internet connectivity and associated ICT Services; and
  - b. office and conference furnitureat the Plaza, Horizon 120, Great Notley.

The Council continues to progress with the development of the Horizon 120 site in Great Notley. The project has now reached the stage where the Plaza is due to be constructed, with an expected completion date of July 2022. The Plaza building on the Horizon 120 site will be managed by the Council and will be use by Braintree District Council Staff, Tenants of the building and visitors to the building.

In order to ensure that the building is ready at the point of opening it is necessary to ensure that there is sufficient connectivity and furniture in situ.

The Council has been made aware that the connection and all furniture orders have a lead in time of between 90-120 days, depending on the level of work needed. With the expected opening of the Plaza taking place in July 2022, and in light of the procurement likely to take up to 6 weeks, there is insufficient time to complete the procurement and lead in time for the connection and furniture delivery before the opening of the Plaza, should the Council delay taking the decision until the next meeting of Cabinet.

In accordance with paragraph 15.17 (Special Urgency relating to key Decisions), the Chairman of the Performance Management Scrutiny Committee, having considered the matter, is in agreement that the taking of the decision is urgent and cannot reasonably be deferred.

Accordingly, Notice is given that, in accordance with the Council's Constitution, Councillor Graham Butland, Leader of the Council, will be taking the Key Decision.

A report will be taken to the next available meeting of Council, namely 28<sup>th</sup> March 2022, setting out the number of decisions made, the particulars of the decisions taken, and a summary of the matters in respect of those decisions.



Kim Cole  
Head of Governance and Monitoring Officer

14<sup>th</sup> February 2022