

GUIDANCE NOTES & RESPONSE FORM

to accompany the Inspectors Proposed Modifications to Section 2

Please read these guidance notes before completing the response form

Introduction

Local Plans are used to help decide on planning applications and other planning related decisions. In effect, they are the local guide to what can be built where, shaping infrastructure investments and determining the future pattern of development in the borough

Once the Local Planning Authority has finished preparing and consulting on a local plan it must be submitted to the Secretary of State who will appoint an Inspector to carry out an independent examination.

Braintree District Council, submitted a Local Plan to the Secretary of State in October 2017.

The Plan is in 2 sections. Section 1 is shared with 2 neighboring Local Authorities and has already been examined. It was adopted earlier this year.

Section 2 of the Local Plan relates solely to Braintree district, and contains more detailed policies. Once adopted it will also be used to assist in determining planning applications.

Following hearing sessions in July 2021 and in accordance with section 20 (7C) of the Planning and Compulsory Purchase Act 2004 the Inspectors have recommended main modifications to the document.

A consultation on the proposed main modifications will be carried out between **6th December 2021 and 5pm on Monday 24th January 2022**. All comments received during the consultation period will be forwarded to the Planning Inspectors before any modifications are finalised.

This consultation relates specifically to the Inspectors recommended Main Modifications and the updated SA and HRA. The Council is also inviting comments on a number of 'Additional Modifications' and map changes of a minor or factual nature.

This consultation is not an opportunity to repeat or raise further representations about the plan or to seek changes to parts outside of those included here. If you have already submitted comments on the Local Plan as part of previous consultation exercise, the Inspectors have considered these during the examination process and there is no need to resubmit such comments

The documents and online response forms are available at: www.braintree.gov.uk/MMS2

For those unable to access the documents online, access will be available at the council offices and at public libraries in Braintree for the duration of the consultation.

Guidance on completing the response form

Part A - Personal Details

Representations will be published on the Council's websites and forwarded to the Inspectors. Address and contact details will be removed from published responses. (Village/town shown).

Please supply an email address if you have one as it will allow us to contact you electronically. Everyone who submits a representation will be added to the relevant consultation database (if not already included) so that we can keep you up to date with this plan. If you do not wish to be contacted in this way please state this clearly on the form.

If an agent or consultant has been engaged to act on your behalf please fill in both sets of details in full. Correspondence will be sent to the agent.

Where there are groups who share a common view on how they wish to see a Plan modified, it would be very helpful for that group to send a single representation which represents the view. In such cases the group should indicate how many people it is representing and how the representation has been authorised.

The Council reserves the right not to publish any representations which it considers offensive or defamatory.

Part B - Representation

To what text does your comment relate:

Please specify which document your comments relate to, by choosing one of the following and inserting the reference number of the proposed modification (or paragraph number for the SA and HRA). This will greatly assist the Inspectors when considering your comments. (multiple responses can be made). The documents published for consultation are:

Schedule of Proposed Main Modifications:

There are 105 proposed main modifications (MM) recommended by the Inspectors to make the draft Section 2 Plan sound. The Inspectors will take all the responses to this consultation into account before finalising the main modifications. Please include the main modification number within your response.

Sustainability Appraisal (SA):

The SA is an assessment of the environmental, social and economic effects of the Section 2 Local Plan, as proposed to be modified.

Habitats Regulations Assessment (HRA):

The HRA reports the effects of the Section 2 Local Plan, as proposed to be modified.

Schedule of Proposed Additional Modifications:

There are 81 proposed additional modifications (AM) of a minor of factual nature and a further 95 modifications to the maps (MP) that are also published for consultation. These are suggested by the Council and are not specifically required by the Inspectors to make the Plan sound. However, in the interest of transparency and completeness the Council is inviting comments on these.

- A 'track changes' version including all the proposed modifications, and in a separate document all the updated maps have also been published showing how each modifications would appear within the Local Plan.

Soundness:

Soundness is explained in National Planning Policy Framework (NPPF) paragraph 182. The Inspectors must be satisfied that the Plan is positively prepared, justified, effective and consistent with national policy.

More details and further guidance on what is meant by the term 'soundness' can be found below and at: www.planningportal.gov.uk

Positively prepared:

This means that the Plan should be prepared based on a strategy which seeks to meet objectively assessed development and infrastructure requirements, including unmet requirements from neighbouring authorities where it is reasonable to do so and consistent with achieving sustainable development.

Justified:

The Plan should be the most appropriate strategy when considered against reasonable alternatives, based on a proportionate, robust and credible evidence base.

Effective:

The Plan should be deliverable over its period and based on effective joint working on cross-boundary strategic priorities, sound infrastructure delivery planning and no regulatory or national planning barriers. It should be flexible to changing circumstances Consistent with national policy The Plan should be consistent with national policy. Departure must be clearly justified.

Consistent with national policy:

The Plan should be consistent with national policy. Departure must be clearly justified.

Your response:

Using the spaces provided and additional pages if required, please give details of why you think the Local Plan is not 'sound' having regard to the four requirements set out above. You should try to support your representation by evidence showing why the Plan should be modified.

Summary:

If your representation is over 400 words please include a summary of its main points in the box provided.

Changes needed:

It will be helpful if you also say precisely **how** you think the Plan should be modified. Representations should cover succinctly all information, evidence and supporting information necessary to support/justify the representation and suggested modification.

All the formal representations received during this stage will be submitted to and considered by the appointed independent Planning Inspectors.

Representations can be sent:

Via the Council's online consultation portal:

www.braintree.gov.uk/MMS2

Via a representation form which can be downloaded from the website and returned via email to:

localplan@braintree.gov.uk

or by post to:

Planning Policy,
Braintree District Council
Causeway House
Braintree
CM7 9HB

You can find all the background documents and evidence base for the new Local Plan including the original Local Plan 2013-2033 and Beyond Publication Draft Section 2 as submitted in 2017 at:

www.braintree.gov.uk/LocalPlanS2

If you would like assistance in completing your representation or have any other questions about the Publication Draft Local Plan please contact the Planning Policy Team by email:

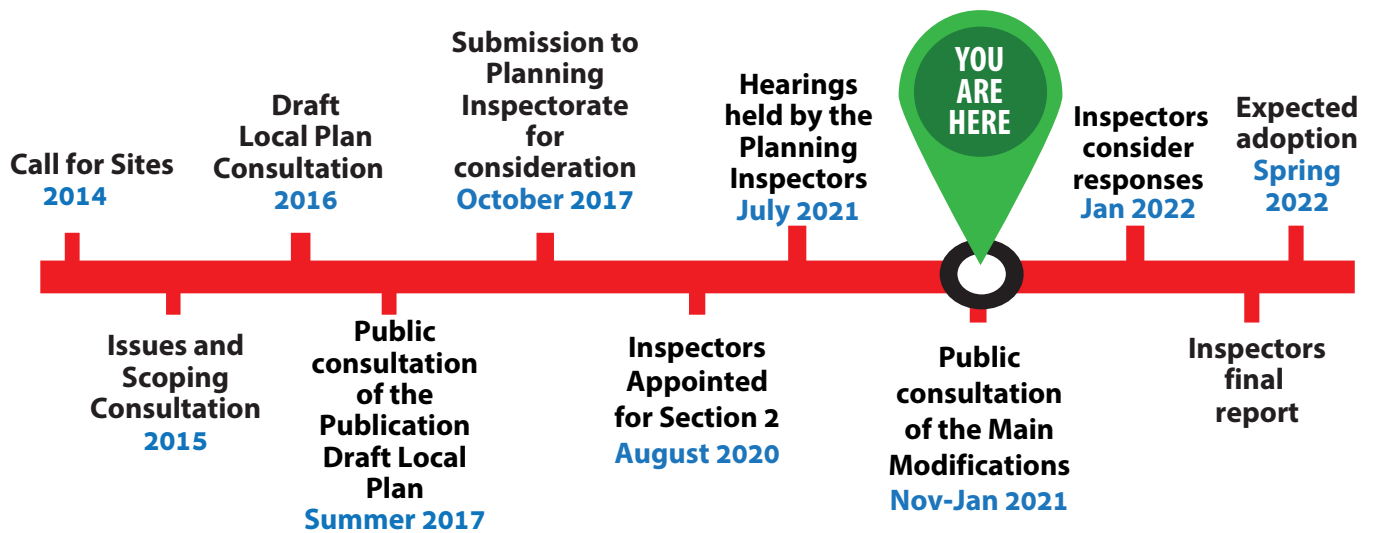
planningpolicy@braintree.gov.uk

or by phone on 01376 552525 and ask for Planning Policy.



Where are we now and what happens next?

Next step for the Braintree District Local Plan Section 2...



	ID:		Ref:	



Section 2 Local Plan Proposed Modifications

RESPONSE FORM

This consultation relates specifically to the Inspectors recommended Main Modifications and the updated SA and HRA. Responses will be forwarded directly to them. The Council is also inviting comments on a number of 'Additional Modifications' and map changes of a minor or factual nature. Please read the guidance notes.

Responses are encouraged via the council's online consultation system available on the website, see www.braintree.gov.uk/MMS2 However, this form can be returned electronically to localplan@braintree.gov.uk or in hard copy if necessary to:

Planning Policy, Braintree district Council, Causeway House, Bocking End, braintree, CM7 9HB

The consultation runs from Monday 6th December to 5pm Monday 24th January

This form has two parts:

Part A - Personal Details and Part B - Your comments

PART A

1. Personal Details

Title	<input type="text"/>
First Name	<input type="text"/>
Last Name	<input type="text"/>
Organisation <i>(Where relevant)</i>	<input type="text"/>
Address Line 1	<input type="text"/>
Address Line 2	<input type="text"/>
Address Line 3	<input type="text"/>
Post Code	<input type="text"/>
E-mail Address	<input type="text"/>
Telephone Number	<input type="text"/>

2. Agent's Details (if applicable)

Title	<input type="text"/>
First Name	<input type="text"/>
Last Name	<input type="text"/>
Organisation	<input type="text"/>
Address Line 1	<input type="text"/>
Address Line 2	<input type="text"/>
Address Line 3	<input type="text"/>
Post Code	<input type="text"/>
E-mail Address	<input type="text"/>
Telephone Number	<input type="text"/>

PART B

REPRESENTATION

Please refer to the guidance notes.

Please specify which document relating to the Section 2 Local Plan your comments relate to by choosing one of the following:

Main Modifications HRA SA Additional Modifications

Each Main and Additional Modification has a reference number. Which part of the document are you responding to:

MM../AM../MP../Paragraph No

With the inclusion of the Proposed Main Modifications, do you consider the Plan is Sound?

Yes No

If you do not consider the Local Plan is sound, please specify on what grounds:

Positively prepared

Justified

Effective

Consistent with National Policy

Enter your full representation here:

Continue onto next page

If your representation is more than 100 words, please provide a brief summary here:

Please specify the changes needed to be made to make the Plan sound

Thank you for your comments. We will keep you updated on the progress of this plan - Do you wish to be added to the Planning policy mailing list to be sent details of future documents/consultations held by Planning Policy team?

Yes

No



**Return to Braintree District Council by
5pm Monday 24th January 2022**

Braintree District Council is a data controller for the purposes of data protection legislation. All personal information is held and processed in accordance with this. Please refer to our privacy notices published on our website at www.braintree.gov.uk/privacy for details. Please contact us if you need the privacy notice in an alternative format.