

### **URGENT KEY DECISION NOTICE**

In accordance with paragraph 13.11 of the Council's Constitution, the Monitoring Officer, in consultation with the Chief Executive is satisfied that a matter of urgency has arisen in connection with the work of the Cabinet and requires a decision before the next regular meeting of Cabinet. In such circumstances the Leader of the Council is authorised to take the Key Decision.

### **SPECIAL URGENCY PROVISION NOTICE**

In accordance with paragraph 15.15 of the Council's Access to Information Procedure Rules, the following item was not included on the Council's Forward plan of Key Decision:

1. Contract Award for the Provision of Insurance Services

Due to unforeseen circumstances the Council's current insurance services will conclude on 30 September 2021. In order to ensure that the Council has sufficient insurances in place it has been necessary to undertake the procurement for those new insurance services, which must come into effect on 1 October 2021.

In light of the timescales it is not possible to defer the matter so as to allow for publication of the Forward Plan, or until the next Cabinet Meeting.

In accordance with paragraph 15.17 (Special Urgency relating to key Decisions), the Chairman of the Performance Management Scrutiny Committee, having considered the matter, is in agreement that the taking of the decision is urgent and cannot reasonably be deferred.

Accordingly Notice is given that, in accordance with the Council's Constitution, Councillor Graham Butland, Leader of the Council, will be taking the Key Decision.

A report will be taken to the next available meeting of Council, namely 11 October 2021, setting out the number of decisions made, the particulars of the decisions taken, and a summary of the matters in respect of those decisions.



Kim Cole  
Head of Governance and Monitoring Officer

28 September 2021