

DECISION PLANNER (INCORPORATING THE FORWARD PLAN)
As of 1st September 2021
COVERING PERIOD: 1st October 2021 – 31st December 2021

This Decision Planner shows the decisions that Braintree District Council expects to take in the next Three months.

Braintree District Council are only required to publish Key Decisions to be taken in accordance Regulation 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 but have included other types of decision that may be made as the Council is committed to being open and transparent about the business it conducts. The Decision Planner also gives Notices pursuant to Regulation 5 where a decision may be taken in private.

The decisions are listed in date order and relates to decisions expected to be taken by Council, Cabinet, Cabinet Members and Committees. It is important to note that the Planner is continually updated so there may be changes made between publication dates. Further information about these decisions can be found in the Agenda for the meeting or by contacting Governance and Members Team at governance@braintree.gov.uk

Key Decisions:

A key decision is a decision made or to be made by a decision maker in connection with the discharge of a function which is the responsibility of the Cabinet and which is likely to either:-

1. Result in the Council incurring **expenditure** or making a **saving** which are in excess of £150,000 (Financial Test) or
2. To be significant in its effect on Communities living or working in an area comprising of **two or more Wards** (Communities Test)

Key decisions are open to scrutiny by other Members of the Council using a process known as “call-in”. The rules for “call-in” can be found in the Council’s Constitution which is published on braintree.gov.uk

Ref No.	Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer	Decision Expected to be Taken in Private?
		Key	Council	Non-Key						
DP/2021/25	Annual Plan (October 2021 to March 2023) - To agree the Annual Plan and the priorities of the Council for the period covering October 2021 until March 2023	*			Cabinet	13 th October 2021	-----	Cllr G Butland	Tracey Headford	No
DP/2021/31	Neighbourhood Plan Area Designation – Bures and Bures St Mary – To approve a neighbourhood plan area for Bures and Bures St Mary			*	Local Plan Sub-Committee	21 st October 2021	Area application letter and map Report on any comments received	Cllr G Spray	Alan Massow	No
DP/2021/24	Car Parking Protocol – To undertake a review the Council’s Car Parking Protocol	*			Cabinet	29 th November 2021	Car Parking Protocol	Cllr W Schmitt	Samir Pandya	Yes
DP/2021/28	Second Quarter Performance report 2021/22 – To inform Cabinet on the performance of the Council.			*	Cabinet	29 th November 2021	Second Quarter Performance Management Report 2021/22	Cllr G Butland	Tracey Headford	No

Ref No.	Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer	Decision Expected to be Taken in Private?
		Key	Council	Non-Key						
DP/2021/29	Medium-Term Financial Strategy 2022/23 to 2025/26 – To consider initial Capital and Revenue budget proposals and agree consultation.			*	Cabinet	29 th November 2021	Accountancy Estimate files 2022/23	Cllr J McKee	Phil Myers	No
DP/2021/30	Service Level Agreement for Off-Street Parking Services - Enter into new SLA with NEPP from 1 April 2022	*			Cabinet	29 th November 2021		Cllr W Schmitt	Samir Pandya	No
DP/2021/32	Recommendation from Cabinet to Full Council on allocation of Council Tax surplus		*		Cabinet Council	29 th November 2021 13 th December 2021	Accountancy Estimate files 2022/23	Cllr J McKee	Phil Myers	No
DP/2021/11	Strategic Investment Proposal		*		Council	13 th December 2021	Reports and Minutes of Cabinet - 6 th September 2021	Cllr K Bowers	Dominic Collins/ Aidan Kelly	Yes

DECISIONS TO BE TAKEN BY CABINET MEMBERS UNDER DELEGATED POWERS

Title and Description of Decision	Cabinet Member	Corporate Priority/Vision/Outcome	Proposed date of decision	Consultation and Background papers	Contact Officer
<p>Review of the Environmental Offences Definitive Guidelines (2014) To ask the Sentencing Council to review how Courts deal with fly-tipping cases across Local Authority boundaries</p>	<p>Cllr Mrs W Schmitt, Cabinet Member for Environment and Place</p>	<p>Environment and Place</p>	<p>15th July 2021</p>	<p>Environmental Offences Definitive Guidelines (2014)</p>	<p>Paul Partridge</p>
<p>A12 Chelmsford to A120 Widening 2021 consultation – To agree the A12 Widening consultation response</p>	<p>Cllr Mrs G Spray, Cabinet Member for Planning and Infrastructure</p>	<p>Strategic Growth and Infrastructure</p>	<p>2nd September 2021</p>	<p>A12 Chelmsford to A120 Widening – Public Consultation Brochure June 2021</p> <p>A12 Chelmsford to A120 Widening Scheme – Preliminary Environmental Report – Statutory Consultation 2021</p> <p>A12 Chelmsford to A120 Widening Scheme – Preliminary Environmental Report Non-Technical Summary – Statutory Consultation 2021</p>	<p>Gary Sung</p>

**NOTICE OF INTENTION TO HOLD A MEETING IN PRIVATE:
NOTICE UNDER REGULATION 5(2)**

Braintree District Council is required to give 28 clear days' notice of its intention to hold a meeting of an executive decision making body in private. Notice is given that it intends to hold the following Cabinet meeting or part of that meeting in private:

ITEM	DATE OF MEETING (at least 28 clear days after the start of the Notice period)	DATE NOTICE PUBLISHED	REASONS FOR THE MEETING TO BE HELD IN PRIVATE
<p>Strategic Investment Proposal (Ref. DP2021/11)</p>	<p>Council – 13th December 2021</p>	<p>30th April 2021</p>	<p>It is proposed that Cabinet and Council will resolve under Section 100A(4) of the Local Government Act 1972 and the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended) to exclude the public from the meeting for this item of business as it involves the likely disclosure of exempt information as defined in Para 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (financial/business affairs of a particular person, including the authority holding information).</p>
<p>Car Parking Protocol – To undertake a review the Council's Car Parking Protocol. (Ref. DP/2021/24)</p>	<p>Cabinet – 29th November 2021</p>	<p>28th May 2021</p>	<p>It is proposed that Cabinet will resolve under Section 100A(4) of the Local Government Act 1972 and the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended) to exclude the public from the meeting for this item of business as it involves the likely disclosure of exempt information as defined in Para 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (financial/business affairs of a particular person, including the authority holding information).</p>

If a member of the public wishes to make representations about why this meeting(s) should be held in public they should be sent no later than 5 working days before the meeting addressed to: Kim Cole, Head of Governance, Braintree District Council, Causeway House, Bocking End, Braintree, Essex, CM7 9HB. Email: - kim.cole@braintree.gov.uk or governance@braintree.gov.uk