

**DECISION PLANNER (INCORPORATING THE FORWARD PLAN)
AS OF 3RD JULY 2020
COVERING PERIOD: 1ST JULY 2020 – 30TH NOVEMBER 2020**

This Decision Planner shows the decisions that Braintree District Council expects to take in the next Five months.

Braintree District Council are only required to publish Key Decisions to be taken in accordance Regulation 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 but have included other types of decision that may be made as the Council is committed to being open and transparent about the business it conducts. The Decision Planner also gives Notices pursuant to Regulation 5 where a decision may be taken in private.

The decisions are listed in date order and relates to decisions expected to be taken by Council, Cabinet, Cabinet Members and Committees. It is important to note that the Planner is continually updated so there may be changes made between publication dates. Further information about these decisions can be found in the Agenda for the meeting or by contacting Governance and Members Team on 01376 552525.

Key Decisions

A key decision is a decision made or to be made by a decision maker in connection with the discharge of a function which is the responsibility of the Cabinet and which is likely:-

(Financial Test) To result in the Council incurring expenditure which is, or the making of savings which are financially significant having regard to the Council's budget for the service or function to which the decision relates. Decisions will be regarded as "financially significant" as follows:-

In the case of capital expenditure or savings, if the sum is over £100,001.

In the case of revenue expenditure or savings, if the sum is over £50,001.

Or

(Communities Test) To be significant in terms of its effect on one or more communities living or working in the District.

Key decisions are open to scrutiny by other Members of the Council using a process known as call-in. The rules for call-in can be found in the Council's Constitution which is published on braintree.gov.uk

Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer	Decision Expected to be Taken in Private?
	Key	Council	Non-Key						
Annual Report and Fourth Quarter Performance Management Report 2019/20 – To inform Cabinet of the performance of the Council			*	Cabinet	13 th July 2020	Fourth Quarter Performance Management Report 2019/20	Cllr D Bebb	Tracey Headford	No
Annual Plan 2020/21 – To agree the Annual Plan 2021/21 and the priorities of the Council for 2020/21.	*			Cabinet	13 th July 2020	Annual Plan 2020/21	Cllr G Butland	Tracey Headford	No
Open Spaces Supplementary Planning Document Open Spaces Action Plan 2020 – To receive and adopt the Open Spaces Action Plan 2020.			*	Cabinet	13 th July 2020	Open Space Supplementary Planning Document 2009 Braintree Green Spaces Strategy 2008	Cllr Mrs G Spray	Stephen Wenlock	No
Interim report on the new Climate Change Strategy – Update on the work undertaken so far and a proposed revised time table for the completion of the strategy.	*			Cabinet	13 th July 2020	Minute of Council 22nd July 2019 Minutes of Cabinet 9th September 2019	Cllr Mrs W Schmitt	Lee Crabb	No

Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer	Decision Expected to be Taken in Private?
	Key	Council	Non-Key						
Fusion Monetary Relief for May and June 2020 – To enable leisure provision to continue within the Braintree District with a minimal level of disruption	*			Cabinet	13 th July 2020	Letter from Fusion with Further Request for Relief Chief Executive Decision DDN007	Cllr D Bebb	James Sinclair	No
Horizon 120 - review of option agreement with Marshgate Developments	*			Cabinet	7 th September 2020	-----	Cllr J McKee	Aidan Kelly	Yes
Development of new temporary accommodation – Approval to use a parcel of Council owned land to provide a small scheme of up to 4 flats for emergency accommodation for homeless households, using the Housing Capital Budget.	*			Cabinet	7 th September 2020	-----	Cllr K Bowers	Tim Lucas	No
First Quarter Performance report 2020/21 – To inform Cabinet on the performance of the Council.			*	Cabinet	7 th September 2020	First Quarter performance management report 2020/2021	Cllr D Bebb	Tracey Headford	No

Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer	Decision Expected to be Taken in Private?
	Key	Council	Non-Key						
Off-Street Parking Places Order - To approve changes to the Order	*			Cabinet	7 th September 2020	Current Off Street Parking Places Order	Cllr Mrs Schmitt	Samir Pandya	No
Medium-Term Financial Strategy 2020/21 to 2023/24 – To agree the budget process for 2021/22 and receive an initial update on the Medium-term Financial Strategy			*	Cabinet	7 th September 2020	-----	Cllr D Bebb	Trevor Wilson	No
Strategic Risk Management – To agree the updated Strategic Risk Register and the Action Plans for managing the high rated risks.			*	Cabinet	7 th September 2020	-----	Cllr J McKee	Trevor Wilson	No
Second Quarter Performance report 2020/21 – To inform Cabinet on the performance of the Council.			*	Cabinet	23 rd November 2020	Second Quarter Performance Management Report 2020/21	Cllr D Bebb	Tracey Headford	No

DECISIONS TO BE TAKEN BY CABINET MEMBERS UNDER DELEGATED POWERS

Title and Description of Decision	Cabinet Member	Corporate Priority/Vision/Outcome	Proposed date of decision	Consultation and Background papers	Contact Officer
Proposed Disposal of Land in Church Lane, Bocking	Cllr J McKee	Corporate Transformation	7 th September 2020	Delegated Decision Report.	Andrew Epsom

**NOTICE OF INTENTION TO HOLD A MEETING IN PRIVATE:
NOTICE UNDER REGULATION 5(2)**

Braintree District Council is required to give 28 clear days' notice of its intention to hold a meeting of an executive decision making body in private. Notice is given that it intends to hold the following Cabinet meeting or part of that meeting in private:

ITEM	DATE OF MEETING (at least 28 clear days after the start of the Notice period)	DATE NOTICE PUBLISHED	REASONS FOR THE MEETING TO BE HELD IN PRIVATE
Horizon 120 - review of option agreement with Marshgate Developments	Cabinet – 7 th September 2020	1 st June 2020	It is proposed that Cabinet will resolve under Section 100A(4) of the Local Government Act 1972 and the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended) to exclude the public from the meeting for this item of business as it involves the likely disclosure of exempt information as defined in Para3 of Part 1 of Schedule 12A to the Local Government Act 1972 (financial/business affairs of a particular person, including the authority holding information).

If a member of the public wishes to make representations about why this meeting(s) should be held in public they should be sent no later than 5 working days before the meeting addressed to: Kim Cole, Head of Governance, Braintree District Council, Causeway House, Bocking End, Braintree, Essex, CM7 9HB. Tel 01376 552525 Email: - kim.cole@braintree.gov.uk or governance@braintree.gov.uk