

Council Tax – Carers (CAREWORKER)

Please read the enclosed notes before completing this application form.

When assessing the number of people living in a dwelling who may be liable to pay Council Tax, the Council does not count those who qualify for Discount Disregards. Certain Care Workers may qualify for relief.

Name of applicant:

Address:

Account Reference Number (from your bill):

Contact telephone number:

Email address:

Name and address of care recipient:

State relationship to person being cared for (i.e brother, sister, aunt):

Which state benefit does the care recipient receive (see guidance notes)?

How many hours per week do you spend providing care?

How many adults (18 and over) live at your property? (Please include the person being cared for)

DECLARATION

I declare that the details stated in this application are true and accurate to the best of my knowledge and belief.

Signed:

Date:

Have you enclosed proof of the state benefits?

Guidance Notes for Care worker Discount

When assessing the number of people living in a household for Council Tax purposes, the Council does not count those who qualify for Discount Disregards.

Among those who may qualify for Discount Disregards are care workers employed to care for elderly or disabled people. However, the following conditions must apply.

1. You must be employed by a recognised organisation, or by the person receiving care or support and to whom you were introduced by the recognised organisation.

Recognised organisation means:

- a) a local authority within the meaning of the Local Government Act 1972
- b) the Common Council of the City of London
- c) the Council of the Isles of Scilly
- d) the Crown
- e) a body established for charitable purposes only.

and,

2. You must be employed in this work for at least 24 hours per week and receive not more than £44 per week salary,

and,

3. You must live in accommodation suitable for providing adequate care and support, which has been provided by the organisation or person for whom you work.

OR

1. You are providing care to a person who is entitled to one of the following special allowances, because of the need to have the care and support you provide:-

- a) a higher rate Attendance Allowance under Section 65 of the Social Security Contributions and Benefits Act 1992
- b) the highest rate of the care component of a Disability Living Allowance under Section 72(4)(a) of the Social Security Contributions and Benefits Act 1992
- c) an increase in the rate of his/her disablement pension under Section 104 of the Social Security Contributions and Benefits Act 1992
- d) an increase in a constant attendance allowance under the proviso to Article 14 of the Personal Injuries (Civilians) Scheme 1983, or under Article 14(1)(b) of the Naval Military and Air Forces, etc. (Disablement and Death) Service Pensions Order 1983.

and,

2. You must be living in the same home as the person for whom you provide the care and support,

and,

3. You must be providing care and support for an average of at least 35 hours per week,

and,

4. You must not be the spouse of, or be living together as husband and wife with the person who is receiving your care or support,

and,

5. You must not be the parent of the person who is receiving your care or support, if that person is a child under 18 years of age.

Please note the following:-

Should your circumstance change in a way that may alter your entitlement to this discount, you must notify me in writing within 21 days of that change. Under Regulation 16 of the Council Tax (Administration and Enforcement) Regulations 19 (as amended) it is your duty to do this. Failure to notify me of such a change may result in a penalty of £70 being imposed upon you. In some cases the Council may use the provisions of the Theft Act 1968 where it believes that false information has been knowingly supplied to obtain a financial benefit to which a person is not entitled.

If you disagree with the decision relating to your application for discount, you may appeal to me in writing within 28 days of the date on this letter. You must explain why you disagree and send any information to support your argument. If we cannot agree, you may appeal to the Valuation Tribunal and the Clerk to the Tribunal will arrange a date for you to attend and give your reasons for the appeal.

You should continue to pay your existing instalments pending the outcome of any appeal. If your appeal is successful, you may be asked to complete a review form at a later date, but you will be entitled to a discount/exemption from Council Tax as long as the reasons you gave the Tribunal exist, and the Authority is satisfied that the entitlement continues to exist.

**This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.
For further information, see [www.braintree.gov.uk/council and democracy/](http://www.braintree.gov.uk/council%20and%20democracy/) National Fraud Initiative or contact our Customer Service Centre on 01376 552525**