

S.106 Request Form (Commercial)

Please read the accompanying Notes for Guidance

1. Owner Details		Second Owner Details (if relevant)	
Full Name	<input type="text"/>	Name Full	<input type="text"/>
Address including Post Code	<input type="text"/>	Address including Post Code	<input type="text"/>
Tel No	<input type="text"/>	Tel No	<input type="text"/>
Email	<input type="text"/>	Email	<input type="text"/>
Are there any other land owners? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please provided details on a separate page			

2. Agent Details	
Full Name	<input type="text"/>
Address including Post Code	<input type="text"/>
Tel No	<input type="text"/>
Email	<input type="text"/>

3 The Site / Property / Application No.
Full address or location of the site. If you already have an application number, please include this also.
<input type="text"/>
Please supply a location plan showing the site outlined in red.

4 Title Number
Title number(s) of the site
<input type="text" value="EX"/>
Please supply an up-to-date copy of the Register(s) and Title Plan(s) from Land Registry

5. Mortgage Details		6. Solicitor Details - Must be provided if the land is not registered at Land Registry	
Is there a mortgage or legal charge on the property? Yes <input type="checkbox"/> No <input type="checkbox"/>		Name of Solicitor <input type="text"/>	
Name of Mortgage Company	<input type="text"/>	Firm	<input type="text"/>
Address including Post Code	<input type="text"/>	Address including Post Code	<input type="text"/>
Tel No	<input type="text"/>	Tel No	<input type="text"/>
Email	<input type="text"/>	Email	<input type="text"/>

7. Details of Development and Contribution	
Full description of application	<input type="text"/>
Net increase in commercial floorspace (m ²)	A <input type="text"/>
Employment space per employee	B <input type="text"/> see Appendix 2 of Open Space SPD
Public Open Space Contribution = Cost per employee (see website for current figure) x A ÷ B	
Calculated contribution payable prior to commencement	£ <input type="text"/>

8. List of Information to be Submitted
Please ensure that the following are enclosed (please tick) :-
<input type="checkbox"/> Ordnance Survey Based Plan showing site edged red
<input type="checkbox"/> Land Registry Register and Title Plan (can be provided electronically)
<input type="checkbox"/> £120 Legal Fee
The legal fee can be combined with the planning application fee in a single cheque. Please make payable to Braintree District Council and send with the planning application. Alternatively, please call 01376 557779 to make a card payment.

9. Signature	
Date <input type="text"/>	Signed <input type="text"/>

Please send the completed form, enclosures and cheque to:-
Planning Services, Causeway House, Bocking End, Braintree, Essex, CM7 9HB or email
planapps@braintree.gov.uk