AGENDA

Date: Thursday 2nd February 2012
Time: 6.00pm
Venue: Council Chamber, Causeway House, Braintree, CM7 9HB

Membership:-

Ms B Baker  - Braintree District Business Council
Councillor J Bendall  - Braintree Association of Local Councils
Councillor J Burlo  - Braintree Association of Local Councils
Mr N Coulton  - Braintree District Business Council
Councillor M J Fincken  - Braintree District Council (Chairman)
Councillor J C Goodman  - Witham Town Council
Councillor Lady Newton  - Braintree District Council
Councillor J A Pell  - Halstead Town Council
Councillor D E A Rice  - Braintree District Council
Councillor W Rose  - Braintree District Council
Councillor R G Walters  - Braintree District Council
Vacancy  - Braintree District Council (following resignation of Cllr S Sandbrook)

1. Apologies for Absence

2. Declarations of Interests.

   (a) To declare the existence and nature of any ‘personal’ or ‘personal and prejudicial’
   interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive)
   of the Code of Conduct for Members in Part 5 of the Constitution and having taken
   appropriate advice (where necessary) before the meeting.

   (b) Any member with a ‘personal and prejudicial’ interest to indicate whether
   he/she intends to make representations in accordance with paragraph 12 (2)
   of the Code of Conduct as part of Question Time.

3. Minutes. To approve as a correct record the minutes of the meeting of the
Braintree District Local Highways Panel held on 17th November 2011 (copy previously
circulated)

4. Question Time. (See paragraph on Page ii of the Agenda)

5. Essex County Council Highway Schemes and Update Report for 2011/12. To
consider the attached report. (Page 1)
6. **Traffic Regulations, Line and Signs.** To consider an update on requests received by the North Essex Parking Partnership for new Traffic Regulation Orders (on-street parking restrictions) to be introduced in the Braintree District. (Report attached) (Page 81)

7. To consider any other items which the Chairman has decided are urgent.

8. Date of Next Meetings – To be arranged.

**QUESTION TIME**

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak about Council business or other matters of local concern. During this period Councillors who have declared a personal and prejudicial interest in any item of business on the Agenda may also speak as permitted by the Council’s Code of Conduct for Members. Whilst members of the public can remain to observe the whole of the public part of the meeting, Councillors with a personal and prejudicial interest must withdraw whilst the item of business in question is being considered. Members of the public wishing to speak should contact the Council's Member Services Section on 01376 552525 or e-mail alison.webb@braintree.gov.uk prior to the meeting. The Council's "Question Time" leaflet explains the procedure and copies of this may be obtained at the Council’s offices at Braintree, Witham (library) and Halstead (library).

**Health and Safety**

Any persons attending meetings at Causeway House are requested to take a few moments to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding during the meeting, you must evacuate the building immediately and follow all instructions provided by a Council officer who will identify him/herself should the alarm sound. You will be assisted to the nearest designated assembly point until it is safe to return to the building.

If you require any further information relating to this Agenda, or wish to forward your apologies for absence, please contact Alison Webb on 01376 552525 or email alison.webb@braintree.gov.uk

A PEACE
Member Services Manager

(The last page of this Agenda is numbered 84)