AGENDA

Date: Thursday 17th January 2013
Time: 6.00pm
Venue: Committee Room 1, Causeway House, Braintree, CM7 9HB

Membership:-

<table>
<thead>
<tr>
<th>Essex County Council</th>
<th>Braintree District Council</th>
<th>Braintree Assoc of Local Councils</th>
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<tr>
<td>Councillor D Finch</td>
<td>Councillor J Abbott</td>
<td>Councillor J Bendall</td>
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<td>(Chairman)</td>
<td>Councillor J Baugh</td>
<td>Councillor J Clark</td>
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<td>Councillor J Baugh</td>
<td>Councillor M Banthorpe</td>
<td>Councillor M Fincken</td>
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<td>Councillor M Lager</td>
<td>Councillor R Mitchell</td>
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<td>Councillor J Pike</td>
<td>Councillor R Walters</td>
<td>Councillor A Hayward</td>
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1. **Apologies for Absence**

2. **Declarations of Interests.** To declare the existence of any interests relating to items on the Agenda having regard to the Code of Conduct for Members and having taken appropriate advice (where necessary) before the meeting.

3. **Minutes.** To approve as a correct record the Minutes of the meeting of the Braintree District Local Highways Panel held on 22nd November 2012 (copy previously circulated).

4. **Matters Arising.** To consider matters arising from the Minutes which are not covered on the Agenda.

5. **Question Time.** (See paragraph on Page (ii) of the Agenda)

   **NOTE:** Braintree District Local Highways Panel Expenditure

   A total of £276,608.00 equivalent to 34% of the budget remains unallocated.

6. **Schemes for Consideration by the Panel.** To consider a schedule of schemes (copy attached) (Green and Amber Rating - Page 1) (Red Rating – Page 11)

7. ** Programme of Schemes.** To note a programme of schemes. (Copy attached) Page 14)

   (NOTE: Some schemes which have been recommended by the Panel may not currently appear on the programme as these are being processed)

8. To consider any other items which the Chairman has decided are urgent.
9. **Proposed Dates for Meetings of the Panel.** Currently meetings of the Braintree District Local Highways Panel have been scheduled for 14\(^{th}\) March 2013 and 16\(^{th}\) May 2013. Members are asked to determine whether to retain these dates, or to approve the following suggested dates:

- 4th April 2013
- 4th July 2013
- 3rd October 2013
- 16th January 2014
- 3rd April 2014

**QUESTION TIME**

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak for up to three minutes each on items on the Agenda. Members of the public wishing to speak should contact the Council’s Member Services Section on 01376 552525 or e-mail alison.webb@braintree.gov.uk prior to the meeting. Members of the public can remain to observe the whole of the public part of the meeting.

**Health and Safety**

Any persons attending meetings at Causeway House are requested to take a few moments to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding during the meeting, you must evacuate the building immediately and follow all instructions provided by a Council officer who will identify him/herself should the alarm sound. You will be assisted to the nearest designated assembly point until it is safe to return to the building.

If you require any further information relating to this Agenda, or wish to forward your apologies for absence, please contact Alison Webb on 01376 552525 or email alison.webb@braintree.gov.uk

A PEACE
Member Services Manager

(The last page of this Agenda is numbered 15)