Confirmation of Short List of Bidders to be Invited to Tender for the Leisure Management Contract

1. **SOURCE OF DELEGATION:**

Part 3 of the Constitution, Section 5. Officer Scheme of delegation; Sub-section B. General Scheme, point 2c) – “Placing contracts and procuring other resources within or outside the Council in accordance with Contract Procedure Rules.”

2. **DECISIONS:**

To invite to tender for the leisure management contract the following 6 companies after the completion of the PQQ evaluation and support from the Member Project Board:

- Abbeycroft
- DC Leisure
- Fusion
- GLL
- Hertsmere
- Impulse

3. **REASON FOR DECISION:**

This is part of the procurement process to award a new leisure management contract. A report was taken to the Leisure Project Board on 9th August 2011 11th setting out the process and criteria of PQQ (and tender) evaluation and a further report on 11th October 2011 on the PQQ evaluation outcome.

The Invitation to Tender is the next stage in the procurement process and ITTs will be sent to the 6 companies in mid-November 2011. All unsuccessful and successful bidders at PQQ stage have been notified.

4. **DETAILS OF ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED AT TIME DECISION MADE:**

None, the procurement process set out in the advert has been followed with six companies to be taken through to ITT.

5. **DETAILS OF ANY CONFLICT OF INTEREST:**

There are no conflicts of interest

6. **BACKGROUND DOCUMENTS:**

- Report to Leisure Project Board on PQQ and tender evaluation criteria, scoring and process;
- Report to Leisure Project Board on 11th October 2011 on Outcome of Pre-Qualification Questionnaire (PQQ) evaluation.
7. **CONSULTATION:**

Staff across various departments within BDC, including legal, procurement, audit, finance and health & safety, carried out the PQQ evaluation in conjunction with BDC’s leisure consultants, Torkilsden Barclay. A report was also taken to the Member Leisure Project Board in October 2011 and approved the outcome of the PQQ process.

**DECISION AGREED:**

Nicola Beach, Corporate Director

Date of decision: 13th December 2011