Introduction

Braintree District Council has published its new Local Plan for consultation. This has been drafted and approved by the Council following an earlier round of consultation called the Issues and Scoping Consultation in 2015.

The new Local Plan is published in order for representation to be made under Regulation 18 of the Town and Country Planning (Local Planning) Regulations 2012.

The new Local Plan can be seen in full on the Council’s website: www.braintree.gov.uk/consultlp

Copies are available to view at the Council’s main office at Causeway House in Braintree and on CD at libraries in the District. Supporting documents and evidence base prepared in support of the document are also available on the website.

If you would like some assistance in completing your representation or have any questions about the Draft Local Plan, please contact the Planning Policy Team by email planningpolicy@braintree.gov.uk or by phone on 01376 552525 and ask for Planning Policy.
Part A - Personal Details

Please note that all respondents must complete their personal details as it is not possible for anonymous representations to be considered. Respondents should also note that representations are not confidential and will be published on the Council’s website. Representations which are published online will have address and contact details removed.

The Council reserves the right to not publish or take into account any representations which it considers offensive or defamatory.

Please supply an email address if you have one as it will allow the Council to contact you electronically. Everyone who submits a representation will be added to our consultation database so that we can keep you up to date with the Plan. If you do not wish to be contacted in this way please state this clearly on the form.

If you have advised that an agent or consultant has been engaged to act on your behalf, please note that all future correspondence will be sent directly to your agent. Please ensure that we are advised if contact/agent details change. If you are a landowner with an agent acting on behalf, please ensure that your agent knows the site name and reference which your site has been given.

Part B - Representation

Please specify to which part of the new Local Plan your comments relate to by indicating one of the following:

- Paragraph Number – For representations on wording or content of a paragraph in the new Local Plan, for example 2.19
- Policy Number – for representations on the wording or inclusion or omission of a policy in the new Local Plan or its alternatives, for example LPP17
- Site Reference – If you are commenting about a particular site, for example EARC221
- Other – For example an inset map, tables or appendices.

Use the comments section of the representation form to outline your comment.

Please indicate whether you support, object, or wish to make a general comment on the specified policy, site or paragraph.

If you intend to submit additional supporting documents or statements, these must be summarised within the comment section on the form. The full documents can be uploaded directly to the online consultation portal. If not uploaded directly, supporting information will need to be submitted electronically as a pdf and in all cases 3 hard copies submitted to the address below.

Submitting your comments

Please note in order for your representations to be accepted they must be received no later than 5pm on Friday 19th August 2016. Responses received after this time will not be accepted. Responses can be made in the following ways:

- Directly via the Council’s online consultation portal; www.braintree.gov.uk/consultlp - You will be asked to register or login before being able to comment on the documents but you can read the documents without registering.
- Via a representation form which can be downloaded from the Council’s website and emailed to localplan@braintree.gov.uk
- Or a response form returned by post to:
  Planning Policy
  Braintree District Council
  Causeway House
  Braintree CM7 9HN
Responses are encouraged via the Council’s online consultation system available on the website, see [www.braintree.gov.uk/newlp](http://www.braintree.gov.uk/newlp) However, this form can be returned electronically to localplan@braintree.gov.uk or in hard copy if necessary to:

Planning Policy, Braintree District Council, Causeway House, Bocking End, Braintree, CM7 9HB

The consultation runs from 9am Monday, 27th June to 5 pm on Friday, 19th August 2016

This form has two parts:
Part A - Personal Details and Part B - Your comments

## PART A

### 1. Personal Details

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### 2. Agent’s Details (if applicable)

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PART B

Note: If you wish to comment on several policies, paragraphs, or sites, please use one form per representation. If you wish to suggest a new site please use a “Site Submission” form, available on request, call 01376 552525.

Paragraph Number, inset map, policy number, site reference

Is your comment a; *(Please tick)*

- Support Comment □
- Objection Comment □
- General Comment □

Comment Text Below

(Please note that your representations will be available for public inspection and viewable on the website. The Council reserves the right not to publish or take into account any representations which are openly offensive or defamatory.)

Please feel free to use additional sheets if required.