

**DECISION PLANNER (INCORPORATING THE FORWARD PLAN)**  
**As of 31st August 2022**  
**COVERING PERIOD: 1st October 2022 – 31st December 2022**

This Decision Planner shows the decisions that Braintree District Council expects to take in the next Three months.

Braintree District Council are only required to publish Key Decisions to be taken in accordance Regulation 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 but have included other types of decision that may be made as the Council is committed to being open and transparent about the business it conducts. The Decision Planner also gives Notices pursuant to Regulation 5 where a decision may be taken in private.

The decisions are listed in date order and relates to decisions expected to be taken by Council, Cabinet, Cabinet Members and Committees. It is important to note that the Planner is continually updated so there may be changes made between publication dates. Further information about these decisions can be found in the Agenda for the meeting or by contacting Governance and Members Team at [governance@braintree.gov.uk](mailto:governance@braintree.gov.uk)

**Key Decisions:**

A key decision is a decision made or to be made by a decision maker in connection with the discharge of a function which is the responsibility of the Cabinet and which is likely to either:-

1. Result in the Council incurring **expenditure** or making a **saving** which are in excess of £150,000 (Financial Test) or
2. To be significant in its effect on Communities living or working in an area comprising of **two or more Wards** (Communities Test)

Key decisions are open to scrutiny by other Members of the Council using a process known as “call-in”. The rules for “call-in” can be found in the Council’s Constitution which is published on [braintree.gov.uk](http://braintree.gov.uk)

| Ref No.    | Title & Description of Decision   | Type of Decision |         |         | Decision Maker     | Proposed Date of Decision              | Consultation & Background Papers                    | Member Sponsor | Contact Officer                 | Decision Expected to be Taken in Private? |
|------------|---|------------------|---------|---------|--------------------|--|---|----------------|---------------------------------|---|
|            |   | Key              | Council | Non-Key |                    |  |   |                |                                 |   |
| DP/2022/34 | <b>Bouncing Back Together</b> - Review  |                  |         | *       | Cabinet            | 10th October 2022                      |   | Cllr G Butland | Tracey Headford                 | No  |
| DP/2022/14 | <b>First Quarter Performance Report 2022/23</b> – To inform Cabinet on the performance of the Council       |                  |         | *       | Cabinet            | 10th October 2022                      | First Quarter Performance Management Report 2022/23 | Cllr J McKee   | Tracey Headford                 | No  |
| DP/2021/11 | <b>Strategic Investment Proposal</b>  | *                | *       |         | Cabinet<br>Council | 10th October 2022<br>10th October 2022 | Economic Development Consultants                    | Cllr K Bowers  | Dominic Collins/<br>Aidan Kelly | Yes                                       |
| DP/2022/29 | <b>Braintree Cycling Strategy and Draft Cycling Strategy Implementation Plan – one year report</b>          |                  | *       |         | Council            | 10th October 2022                      |   | Cllr F Ricci   | Dominic Collins                 | No  |
| DP/2022/38 | <b>Treasury Management Annual Report 2021/22</b> – to receive the Treasury Management Annual Report 2021/22 |                  | *       |         | Council            | 10th October 2022                      |   | Cllr J McKee   | Mark Jarvis                     | No  |

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|------------|---|------------------|---------|---------|----------------|---------------------------|---|-------------------|-----------------|---|
|            |   | Key              | Council | Non-Key |                |                           |   |                   |                 |   |
| DP/2022/41 | <b>To receive the response of the Combined Scrutiny Committee into the Cost of Living Crisis</b>                      |                  | *       |         | Council        | 10th October 2022         | Report and Minutes of Full Council – 20 <sup>th</sup> June 2022<br>Cost of Living Crisis – Combined Scrutiny Committee Report | Cllr Mrs D Garrod | Suzanne Bennett | No  |
| DP/2022/48 | <b>Appointment to Council Committees</b>  |                  | *       |         | Council        | 10th October 2022         |   | Cllr G Butland    | Kim Cole        | No  |
| DP/2022/45 | <b>Returning Officer Fees</b> – to increase fees in line with legislation to allow for holiday pay for election staff |                  | *       |         | Council        | 10th October 2022         |   | Cllr G Butland    | Heather Patarou | No  |
| DP/2022/15 | <b>Second Quarter Performance Report 2022/23</b> – To inform Cabinet on the performance of the Council                |                  |         | *       | Cabinet        | 28th November 2022        | Second Quarter Performance Management Report 2022/23  | Cllr J McKee      | Tracey Headford | No  |

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|------------|---|------------------|---------|---------|----------------|---------------------------|----------------------------------|--------------------|---------------------------|---|
|            |   | Key              | Council | Non-Key |                |                           |                                  |                    |                           |   |
| DP/2022/24 | <b>Medium-Term Financial Strategy 2023/24 to 2026/27 –</b><br>To consider initial Capital and Revenue budget proposals and agree consultation |                  |         | *       | Cabinet        | 28th November 2022        |                                  | Cllr J McKee       | Phil Myers                | No  |
| DP/2022/30 | <b>Fusion Lifestyle – presentation to Cabinet</b> – relating to progress made on contract commitments   |                  |         | *       | Cabinet        | 28th November 2022        |                                  | Cllr P Tattersley  | Caroline Elias-Stephenson | No  |
| DP/2022/35 | <b>Review of the Council's Enforcement Policy</b>   | *                |         |         | Cabinet        | 28th November 2022        |                                  | Cllr Mrs W Schmitt | Josie Falco               | No  |
| DP/2022/36 | <b>Economic Strategy</b> – To agree a 5 year economic plan strategy   |                  |         | *       | Cabinet        | 28th November 2022        |                                  | Cllr T Cunningham  | Danielle Putt             | No  |
| DP/2022/37 | <b>Horizon 120 – Additional land</b> – authority to either exercise or assign an option to acquire land subject to planning permission        | *                |         |         | Cabinet        | 28th November 2022        | TBC                              | Cllr K Bowers      | Aidan Kelly               | Yes                                       |

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|-----------------|--|------------------|---------|---------|----------------|---------------------------|---|-------------------|------------------|---|
|                 |  | Key              | Council | Non-Key |                |                           |   |                   |                  |   |
| DP/2022/33      | <b>Award of a new 3-year contract for the supply of tyres</b>  | *                |         |         | Cabinet        | 28th November 2022        |   | Cllr R van Dulken | Steve Wilson     | No  |
| DP/2022/46      | <b>Awarding of the Grave Digging Contract on a 3-year basis with a possible extension of up to 24 months</b> | *                |         |         | Cabinet        | 28th November 2022        | Tender evaluation results and costings      | Cllr R van Dulken | Esme McCambridge | Yes                                       |
| Ref. DP/2022/47 | <b>Approval of the Feering Neighbourhood Plan</b>  |                  | *       |         | Council        | 12th December 2022        | Feering Neighbourhood Plan Examiners Report | Cllr Mrs G Spray  | Alan Massow      | No  |

## DECISIONS TO BE TAKEN BY CABINET MEMBERS UNDER DELEGATED POWERS

| <b>Title and Description of Decision</b>  | <b>Cabinet Member</b> | <b>Corporate Priority/Vision/Outcome</b> | <b>Proposed date of decision</b> | <b>Consultation and Background papers</b> | <b>Contact Officer</b> |
|---|-----------------------|--|----------------------------------|---|------------------------|
| <b>To approve procurement and delivery of an open space improvement project at Rose Hill, Braintree</b>                                 | Cllr Mrs W Schmitt    | Enhancing our Environment                | 31st October 2022                | None                                      | Nicola Murphy          |
| <b>To consider the procurement of contractors to undertake improvements to open space in the vicinity of Mill Park Drive, Braintree</b> | Cllr Mrs W Schmitt    | Enhancing our Environment                | 24th March 2023                  | None                                      | Nicola Murphy          |

**NOTICE OF INTENTION TO HOLD A MEETING IN PRIVATE:  
NOTICE UNDER REGULATION 5(2)**

Braintree District Council is required to give 28 clear days' notice of its intention to hold a meeting of an executive decision making body in private. Notice is given that it intends to hold the following Cabinet meeting or part of that meeting in private:

| ITEM   | DATE OF MEETING (at least 28 clear days after the start of the Notice period) | DATE NOTICE PUBLISHED | REASONS FOR THE MEETING TO BE HELD IN PRIVATE  |
|--|---|-----------------------|--|
| <b>Strategic Investment Proposal</b><br><br>(Ref. DP/2021/11)  | Cabinet - 10th October 2022<br><br>Council – 10th October 2022                | 30th April 2021       | It is proposed that Cabinet and Council will resolve under Section 100A(4) of the Local Government Act 1972 and the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended) to exclude the public from the meeting for this item of business as it involves the likely disclosure of exempt information as defined in Para 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (financial/business affairs of a particular person, including the authority holding information). |
| <b>Horizon 120 – Additional land –</b><br>authority to either exercise or assign an option to acquire land subject to planning permission<br><br>(Ref. DP/2022/37) | Cabinet – 28th November 2022  | 2nd August 2022       | It is proposed that Cabinet will resolve under Section 100A(4) of the Local Government Act 1972 and the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended) to exclude the public from the meeting for this item of business as it involves the likely disclosure of exempt information as defined in Para 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (financial/business affairs of a particular person, including the authority holding information).             |

|   |                              |                    |  |
|---|------------------------------|--------------------|--|
| <b>Awarding of the Grave Digging Contract on a 3-year basis with a possible extension of up to 24 months</b><br><br>(Ref. DP/2022/46) | Cabinet – 28th November 2022 | 2nd September 2022 | It is proposed that Cabinet will resolve under Section 100A(4) of the Local Government Act 1972 and the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended) to exclude the public from the meeting for this item of business as it involves the likely disclosure of exempt information as defined in Para 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (financial/business affairs of a particular person, including the authority holding information). |
|---|------------------------------|--------------------|--|

If a member of the public wishes to make representations about why this meeting(s) should be held in public they should be sent no later than 5 working days before the meeting addressed to: Kim Cole, Head of Governance, Braintree District Council, Causeway House, Bocking End, Braintree, Essex, CM7 9HB. Email: - [kim.cole@braintree.gov.uk](mailto:kim.cole@braintree.gov.uk) or [governance@braintree.gov.uk](mailto:governance@braintree.gov.uk)