

**DECISION PLANNER (INCORPORATING THE FORWARD PLAN)**  
**Re-issued 14th April 2022**  
**(Originally published on 31<sup>st</sup> March 2022, reissued on 5th and 7<sup>th</sup> April 2022)**  
**COVERING PERIOD: 1st May 2022 – 31st July 2022**

This Decision Planner shows the decisions that Braintree District Council expects to take in the next Three months.

Braintree District Council are only required to publish Key Decisions to be taken in accordance Regulation 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 but have included other types of decision that may be made as the Council is committed to being open and transparent about the business it conducts. The Decision Planner also gives Notices pursuant to Regulation 5 where a decision may be taken in private.

The decisions are listed in date order and relates to decisions expected to be taken by Council, Cabinet, Cabinet Members and Committees. It is important to note that the Planner is continually updated so there may be changes made between publication dates. Further information about these decisions can be found in the Agenda for the meeting or by contacting Governance and Members Team at [governance@braintree.gov.uk](mailto:governance@braintree.gov.uk)

**Key Decisions:**

A key decision is a decision made or to be made by a decision maker in connection with the discharge of a function which is the responsibility of the Cabinet and which is likely to either:-

1. Result in the Council incurring **expenditure** or making a **saving** which are in excess of £150,000 (Financial Test) or
2. To be significant in its effect on Communities living or working in an area comprising of **two or more Wards** (Communities Test)

Key decisions are open to scrutiny by other Members of the Council using a process known as “call-in”. The rules for “call-in” can be found in the Council’s Constitution which is published on [braintree.gov.uk](http://braintree.gov.uk)

Ref No.	Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer	Decision Expected to be Taken in Private?
		Key	Council	Non-Key						
DP/2021/40	<b>Pedestrianisation and Public Realm Improvement Scheme – Braintree District Council</b> – to consider the final project position in relation to the pedestrianisation and public realm project			*	Cabinet	16th May 2022	Previous Cabinet papers and project reports	Cllr T Cunningham	Dominic Collins / Emma Goodings	Yes
DP/2022/1	<b>Award of Tender for Verge Cutting Contract</b>			*	Cabinet	16th May 2022	None	Cllr R van Dulken	Samir Pandya	Yes
DP/2022/5	<b>Changes to the Braintree District Council Off-Street Parking Places Order</b> – Approve the changes to the new Braintree District Council Parking Places Order	*			Cabinet	16th May 2022	None	Cllr R van Dulken	Samir Pandya	No

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		Key	Council	Non-Key						
DP/2022/7	<b>Horizon 120 infrastructure</b> – To confirm that the infrastructure at Horizon 120 will remain under the Council's ownership and control	*			Cabinet	16th May 2022		Cllr K Bowers	Aidan Kelly	Yes
DP/2022/9	<b>Hackney Carriage Fares</b> – proposed amendment to table of fares for Hackney Carriage	*			Cabinet	16th May 2022		Cllr R van Dulken	John Meddings	No
DP/2022/10	<b>Bouncing Back Together – Our Plans for the District up to March 2023</b> – To approve the amendments to the Council's key actions and performance measures up to March 2023 following a periodic review			*	Cabinet	16th May 2022	Bouncing Back together document agreed at Cabinet in September 2021	Cllr G Butland	Tracey Headford	No

Ref No.	Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer	Decision Expected to be Taken in Private?
		Key	Council	Non-Key						
DP/202 2/11	<b>Covid-19 Additional Relief Fund Discretionary Policy</b>	*			Cabinet	16th May 2022		Cllr J McKee	Phil Myers	No
DP/202 2/12	<b>Discretionary Scheme for Energy Rebate</b>	*			Cabinet	16th May 2022		Cllr J McKee	Phil Myers	No
DP/202 2/6	<b>To consider the case for the development of a Community Centre at Maltings Lane, Witham</b>	*	*		Cabinet Council	16th May 2022 20th June 2022		Cllr K Bowers	Aidan Kelly	Yes
DP/202 2/2	<b>Climate change action plan measures</b>		*		Council	20th June 2022		Cllr Mrs W Schmitt	Josie Falco	No
DP/202 1/36	<b>Fourth Quarter Performance Report 2021/22</b> – To inform Cabinet on the performance of the Council			*	Cabinet	11th July 2022	Fourth Quarter and Annual Performance Management Report 2021/22	Cllr J McKee	Tracey Headford	No

Ref No.	Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer	Decision Expected to be Taken in Private?
		Key	Council	Non-Key						
DP/2022/13	<b>Strategic Risk Management</b> – To receive an updated Strategic Risk Register following a review by Senior Management and Members			*	Cabinet	11 <sup>th</sup> July 2022	Strategic Risk Register	Cllr J McKee	Phil Myers/ Angie Mitchell	No
DP/2021/11	<b>Strategic Investment Proposal</b>	*	*		Cabinet Council	11th July 2022 25th July 2022	Report and recommendation from Knight Frank	Cllr K Bowers	Dominic Collins/ Aidan Kelly	Yes
DP/2021/48	<b>Approval for the introduction of the Planning Members Forum</b>		*		Council	25 <sup>th</sup> July 2022	Council report December 2020	Cllr Mrs G Spray	Christopher Paggi	No

## DECISIONS TO BE TAKEN BY CABINET MEMBERS UNDER DELEGATED POWERS

Title and Description of Decision	Cabinet Member	Corporate Priority/Vision/Outcome	Proposed date of decision	Consultation and Background papers	Contact Officer
<b>Feering Neighbourhood Plan Regulation 16 Consultation Response</b>	Cllr Mrs G Spray, Cabinet Member for Planning and Infrastructure	Connecting people and places	29th April 2022	The Feering Neighbourhood Plan Regulation 16 Consultation	Alan Massow

**NOTICE OF INTENTION TO HOLD A MEETING IN PRIVATE:  
NOTICE UNDER REGULATION 5(2)**

Braintree District Council is required to give 28 clear days' notice of its intention to hold a meeting of an executive decision making body in private. Notice is given that it intends to hold the following Cabinet meeting or part of that meeting in private:

ITEM	DATE OF MEETING (at least 28 clear days after the start of the Notice period)	DATE NOTICE PUBLISHED	REASONS FOR THE MEETING TO BE HELD IN PRIVATE
<b>Pedestrianisation and Public Realm Improvement Scheme – Braintree District Council</b>  (Ref. DP/2021/40)	Cabinet -16th May 2022	1st December 2021	It is proposed that Cabinet will resolve under Section 100A(4) of the Local Government Act 1972 and the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended) to exclude the public from the meeting for this item of business as it involves the likely disclosure of exempt information as defined in Para 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (financial/business affairs of a particular person, including the authority holding information).
<b>Award of Tender for Verge Cutting Contract</b>  (Ref. DP/2022/1)	Cabinet -16th May 2022	31 <sup>st</sup> January 2022	It is proposed that Cabinet will resolve under Section 100A(4) of the Local Government Act 1972 and the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended) to exclude the public from the meeting for this item of business as it involves the likely disclosure of exempt information as defined in Para 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (financial/business affairs of a particular person, including the authority holding information).

<b>Horizon 120 infrastructure</b> – To confirm that the infrastructure at Horizon 120 will remain under the Council's ownership and control  (Ref. DP/2022/7)	Cabinet - 16th May 2022	31st March 2022	It is proposed that Cabinet will resolve under Section 100A(4) of the Local Government Act 1972 and the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended) to exclude the public from the meeting for this item of business as it involves the likely disclosure of exempt information as defined in Para 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (financial/business affairs of a particular person, including the authority holding information).
<b>To consider the case for the development of a Community Centre at Maltings Lane, Witham</b>  (Ref. DP/2022/6)	Cabinet – 16th May 2022  Council – 20th June 2022	31st March 2022	It is proposed that Cabinet and Council will resolve under Section 100A(4) of the Local Government Act 1972 and the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended) to exclude the public from the meeting for this item of business as it involves the likely disclosure of exempt information as defined in Para 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (financial/business affairs of a particular person, including the authority holding information).
<b>Strategic Investment Proposal</b>  (Ref. DP/2021/11)	Cabinet - 11th July 2022  Council – 25th July 2022	30th April 2021	It is proposed that Cabinet and Council will resolve under Section 100A(4) of the Local Government Act 1972 and the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended) to exclude the public from the meeting for this item of business as it involves the likely disclosure of exempt information as defined in Para 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (financial/business affairs of a particular person, including the authority holding information).



If a member of the public wishes to make representations about why this meeting(s) should be held in public they should be sent no later than 5 working days before the meeting addressed to: Kim Cole, Head of Governance, Braintree District Council, Causeway House, Bocking End, Braintree, Essex, CM7 9HB. Email: - [kim.cole@braintree.gov.uk](mailto:kim.cole@braintree.gov.uk) or [governance@braintree.gov.uk](mailto:governance@braintree.gov.uk)