

DECISION PLANNER (INCORPORATING THE FORWARD PLAN)
As of 2nd November 2021
COVERING PERIOD: 1st December 2021 – 28th February 2022

This Decision Planner shows the decisions that Braintree District Council expects to take in the next Three months.

Braintree District Council are only required to publish Key Decisions to be taken in accordance Regulation 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 but have included other types of decision that may be made as the Council is committed to being open and transparent about the business it conducts. The Decision Planner also gives Notices pursuant to Regulation 5 where a decision may be taken in private.

The decisions are listed in date order and relates to decisions expected to be taken by Council, Cabinet, Cabinet Members and Committees. It is important to note that the Planner is continually updated so there may be changes made between publication dates. Further information about these decisions can be found in the Agenda for the meeting or by contacting Governance and Members Team at governance@braintree.gov.uk

Key Decisions:

A key decision is a decision made or to be made by a decision maker in connection with the discharge of a function which is the responsibility of the Cabinet and which is likely to either:-

1. Result in the Council incurring **expenditure** or making a **saving** which are in excess of £150,000 (Financial Test) or
2. To be significant in its effect on Communities living or working in an area comprising of **two or more Wards** (Communities Test)

Key decisions are open to scrutiny by other Members of the Council using a process known as “call-in”. The rules for “call-in” can be found in the Council’s Constitution which is published on braintree.gov.uk

Ref No.	Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer	Decision Expected to be Taken in Private?
		Key	Council	Non-Key						
DP/2021/39	Recruitment process for the Independent Remuneration Panel		*		Council	13 th December 2021	None	Cllr J McKee	Kim Cole	No
DP/2021/21	Strategic Risk Management – To agree the updated Strategic Risk Register and the Action Plans for managing the high rated risks.			*	Cabinet	7th February 2022		Cllr J McKee	Angie Mitchell / Phil Myers	No
DP/2021/11	Strategic Investment Proposal		*		Council	TBC	Valuation report	Cllr K Bowers	Dominic Collins/ Aidan Kelly	Yes

Ref No.	Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer	Decision Expected to be Taken in Private?
		Key	Council	Non-Key						
DP/2021/37	Council Budget and Council Tax 2022/23 and Medium Term Financial Strategy 2022/23 to 2025/26 - To agree proposed revenue and capital budgets for 2022/23; Council Tax for 2022/23; Fees and charges for 2022/23; and the Capital Strategy (including the Treasury Strategy and Investment Policy) for 2022/23		*	*	Cabinet Council	7 th February 2022 21 st February 2022	Reports and Minutes to Performance Management Scrutiny Committee and Cabinet	Cllr G Butland / Cllr J McKee	Phil Myers	No
DP/2021/38	Future Appointment of External Auditors – To agree the preferred procurement approach to the appointment of external auditors from April 2023		*		Council	21 st February 2022	Letter from the PSAA Ltd inviting the Authority to participate in the national procurement process	Cllr J McKee	Phil Myers	No

DECISIONS TO BE TAKEN BY CABINET MEMBERS UNDER DELEGATED POWERS

Title and Description of Decision	Cabinet Member	Corporate Priority/Vision/Outcome	Proposed date of decision	Consultation and Background papers	Contact Officer
None					

**NOTICE OF INTENTION TO HOLD A MEETING IN PRIVATE:
NOTICE UNDER REGULATION 5(2)**

Braintree District Council is required to give 28 clear days' notice of its intention to hold a meeting of an executive decision making body in private. Notice is given that it intends to hold the following Cabinet meeting or part of that meeting in private:

ITEM	DATE OF MEETING (at least 28 clear days after the start of the Notice period)	DATE NOTICE PUBLISHED	REASONS FOR THE MEETING TO BE HELD IN PRIVATE
Strategic Investment Proposal (Ref. DP/2021/11)	Council – TBC	30th April 2021	It is proposed that Council will resolve under Section 100A(4) of the Local Government Act 1972 and the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended) to exclude the public from the meeting for this item of business as it involves the likely disclosure of exempt information as defined in Para 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (financial/business affairs of a particular person, including the authority holding information).

If a member of the public wishes to make representations about why this meeting(s) should be held in public they should be sent no later than 5 working days before the meeting addressed to: Kim Cole, Head of Governance, Braintree District Council, Causeway House, Bocking End, Braintree, Essex, CM7 9HB. Email: - kim.cole@braintree.gov.uk or governance@braintree.gov.uk