

# Parish Council Emergency Planning Training

Emergency Accommodation  
Information for Parishes

# What is Emergency Accommodation?

- Emergency Accommodation Centres (sometimes referred to as Rest Centres)
  - EAC's are places of safety where people can go if they have been made temporarily homeless due to an emergency incident.
- Braintree District Council has a responsibility to provide this type of shelter if there is an emergency
- What kind of emergency would make the Police or Fire service evacuate people from their homes?
  - Gas leak
  - Flood
  - Chemical release - etc



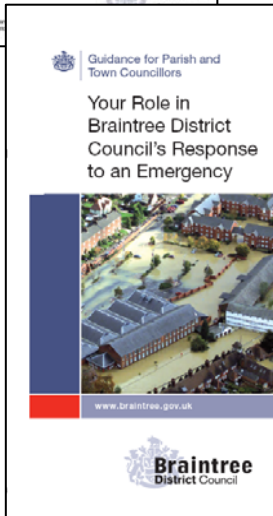
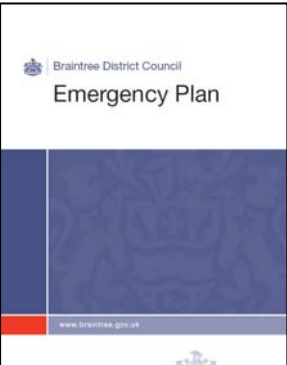
# Where would evacuated people go to?

- What sort of accommodation would you use?
  - School?
  - Village Hall?
  - Community Centre?
  - Sports Hall?
  - Where else – Church? local Public House?
  - Braintree District Council would use any of the above if necessary (schools & halls first) and have details on most of the above locations across the District.



# What would the Parish do?

- Role of the Parishes
  - Support their Community
    - How? – By sharing information and raising awareness on Emergency Planning
  - Support the District Council if possible
    - How? – Liaise with District Emergency Planning Officer to report what's going on in your area
  - Some Parish Councils have volunteered to hold a “rest centre” grab bag
    - Why? – You are in the vicinity and can respond a lot quicker than the Council
    - You know your Community and the best place to go
    - The Council will give you basic training and resources to fulfil this role



# Role of the Parish

- What would a Parish Council have to do if they opened Emergency Accommodation at the Council's request?
  - [Click here](#) to see a brief training overview
- What would be in your Parish Emergency Accommodation Centre “grab bag”?
  - [Click here](#) to see a list of basic resources
- How does your Parish volunteer to hold a “grab bag”?
  - Call the District Emergency Planning Officer

# Community Resilience- Additional Information


- What have you got already that could help?
  - Parish Emergency Plan
    - [Click here for a blank template](#)
  - Parish Risk Register
    - [Click here for a blank template](#)
  - Parish contacts list/telephone tree
    - Keep this up to date



# Self Help

- If you were to be evacuated from your home – what would you do?
  - Have you got your grab bag?
  - [Click here for a list of suggested contents](#)
  - Remember to lock your doors & windows
  - Remember to check on your pets
  - Click here for further advice and information [BDC Emergency Planning web page](#)

**What's in your GRAB BAG?**



**Here's a good idea**  
- to help you and your household in any emergency.

If you should have to leave your home unexpectedly, all you'd have to do is grab your emergency grab bag. It'll have all the essentials you would need.

**Make a 'Contact' card**


- Emergency contact name and their phone number
- Your own phone numbers with a list of everyone in your home (and pets!).
- Out of area contact and phone number (someone who lives out of your area, who will want to know you are OK)
- Local meeting place - agree a safe place nearby, such as a familiar tree, local hall or school - in case you get separated.

**If there's an emergency:**  
Go in, stay in, and tune in.  
BBC Essex 109.5 & 06.3 FM  
Essex FM 102.6 & 06.3 FM

**Sites to see:**  
[www.essex-fire.gov.uk](http://www.essex-fire.gov.uk)  
[www.essex.police.uk](http://www.essex.police.uk)  
[www.ukresilience.info](http://www.ukresilience.info)  
[www.nhsdirect.nhs.uk](http://www.nhsdirect.nhs.uk)  
[www.rspca.org.uk](http://www.rspca.org.uk)  
[www.environment-agency.gov.uk](http://www.environment-agency.gov.uk)


or to see your local council site, add .gov.uk to the council name, eg [www.braintree.gov.uk](http://www.braintree.gov.uk) or [www.essex.gov.uk](http://www.essex.gov.uk)

**The bag should be** small enough for anyone to carry and be kept in a safe place which everyone in your household can find. A bag tag will help you to identify it in a crisis.



**Make a Check card**

- Copies of identity documents
- First aid kit
- Prescription medicines details - for the family
- Teletries
- Radio (battery or wind up)
- Torch (battery or wind up)
- Spare batteries
- Notebook, pen/pencil
- Spare glasses/contact lenses
- Mobile phone charger
- Contact list - including phone numbers
- Insurance details
- Spare keys for house/car
- What else? (chocolate is always useful)



- Other Parish training packages available online
  - Basic Emergency Planning Information
  - Flooding Information for Parishes
  - Olympic Awareness



- Any Questions?
- Please contact
  - Kathy Brown
  - Health Safety & Emergency Planning Manager
  - Braintree District Council
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  - 01376 552525 extn 2573