

CABINET

AGENDA



THIS MEETING IS OPEN TO THE PUBLIC

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Date: Monday 31st March 2008

Time: 7.15pm **Venue:** Council Chamber, Causeway House, Bocking End, Braintree

Membership:

Cabinet Portfolio

Leader
Deputy Leader/Enterprise and Infrastructure
Environment and Sustainability
Public Protection and Healthy Living
Resources and Performance
Community Support and Engagement

Councillor

Graham Butland
Nigel Harley
Roger Walters
Wendy Schmitt
Michael Lager
Joanne Beavis

Invitees:

Deputy Cabinet Portfolio

Leader's portfolio
Enterprise and Infrastructure
Environment and Sustainability
Public Protection and Healthy Living
Resources and Performance
Community Support and Engagement

Councillor

Nigel McCrea
Tim Wilkinson
Robert Mitchell
Bill Rose
John McKee
Liz Edey

The Group Leaders, Local Committee Chairmen and the Chairman of the Overview and Scrutiny Committee are also invited.

Question Time

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak about Council business or other matters of local concern. During this period, Councillors who have declared a personal and prejudicial interest in any item of business on the agenda may also speak as permitted by the Council's Code of Conduct for Members. Whilst members of the public can remain to observe the whole of the public part of the meeting, Councillors with a personal and prejudicial interest must withdraw whilst the item of business in question is being considered. Members of the public wishing to speak should contact the Democratic Services Officer on (01376) 552525 or email eileen.self@braintree.gov.uk prior to the meeting.

The Council's "Question Time" leaflet explains the procedure and copies of this may be obtained at the Council's offices at Braintree, Witham and Halstead.

Health and Safety

Any persons attending meetings are requested to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding, you must evacuate the building immediately and follow all instructions provided by the fire evacuation officer who will identify him/herself. You will be assisted to the nearest designated assembly point until it is safe to return to the building.

Mobile Phones

Please ensure that your mobile phone is switched to silent or is switched off during the meeting.

Webcast. Please note that this meeting will be webcast.

Key Decisions

Any five Members of the Council may refer any key decision made on this agenda to the Scrutiny Panel for 'call in'. This must be undertaken within 6 working days of publication of the minutes. Any key decisions made and not 'called in' by this date and time will become effective. Key decisions are identified by the prefix **

Agenda - Public Session

1. Apologies for Absence

2. Declarations of Interests.

- (a) To declare the existence and nature of any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 [inclusive] of the Code of Conduct for Members in Part 5 of the Constitution and having taken appropriate advice [where necessary] before the meeting.
- (b) Any member with a 'personal and prejudicial' interest to indicate whether he/she intends to make representations in accordance with paragraph 12 (2) of the Code of Conduct as part of Question Time. [*Note: A member with a personal and prejudicial interest must withdraw from the room or chamber whilst the item of business the subject of such prejudicial interest is being considered*]

3. **Minutes.** To approve as a correct record the minutes of the meeting of the Cabinet held on 4th February 2008. (Copy previously circulated)

4. **Question Time.** (See paragraph on front sheet).

**To be taken Report
by**

5. *Everyone can enjoy a Healthy Lifestyle*

- | | | | |
|-----|--|----------------|---------|
| (a) | Safeguarding Children | Cllr Schmitt | Page 1 |
| (b) | London 2012 Cabinet Working Group. To receive a recommendation on the Work Programme 2008/09. (Extract minutes attached) | Cllr Wilkinson | Page 32 |
| (c) | Braintree Swimming Centre Sub Group. To receive and note the minutes of 27 th February 2008 | Cllr Shelton | Page 33 |

6. *People Take Pride in Their Local Areas*

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|-----|----------------------------------|--------------|---------|
| (a) | Draft Essex Local Area Agreement | Cllr Butland | Page 35 |
| (b) | Growth Area Funding | Cllr Harley | Page 46 |

7. *The Environment is Clean and Green*

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|-----|-------------------------------------|--------------|---------|
| (a) | Climate Change Progress Report 2008 | Cllr Walters | Page 51 |
|-----|-------------------------------------|--------------|---------|

	To be taken by	Report by
8. Housing and Transport meet Local Needs		
(a) Choice Based Lettings	Cllr Beavis	Page 60
9. We Deliver Excellent, Cost Effective and Valued Services		
(a) Audit Management Letter	Cllr Lager	To follow
(b) Shaping up for Excellence. To receive a presentation from the Chief Executive		
(c) Performance & Efficiency.		
(i) To receive and note the minutes of Performance & Efficiency Programme Board - 19 th February 2008. (Copy attached)	Cllr Lager	Page 73
(ii) Performance Reports for October- December 2007 - Quarterly Performance - Financial Reports	Cllr Lager	Pages 76 & 94
(d) Corporate Action Plan	Cllr Butland	To follow
(e) Webcasting	Cllr Beavis	Page 110
(f) Local Government Reform Cabinet Sub Group. To receive and note the minutes of 20 th February 2008 (Copy attached)	Cllr Butland	Page 115
10. References from Council/Committees/Groups		
(a) Council Meeting 18 th February 2008. (Extract attached) (Members are requested to bring the reports from the Council meeting)		Page 119
- Licensing Enforcement Study	Cllr M Gage	
- BDC Allotments Task & Finish Group report	Cllr Bebb	
- Refuse/Recycling Task & Finish group report. (Agreed with Chairman of Task & Finish Group to be held over to June Cabinet)		
(b) Braintree Local Committee 20 th February 2008. (Extract attached)		Page 121
- **Disposal of Council-owned property	Cllr Lager	
- Disposal of Council Land at Swanside, Braintree and Leywood Close, Braintree	Cllr Lager	
11. Delegated Decisions. To note the following recent delegated decision:-		
(i) The decision by Councillor Lager on the Audit Fees Consultation document – attached at Page 125.		

12. **Reports from Cabinet Members** on issues/activities that need to be brought to the Cabinet's attention (public session).
13. **Urgent Business.** To consider any matter which, in the opinion of the Chairman, should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.
14. To agree the exclusion of the public and press for the consideration of the following item for the reasons set out in Part 1 of Schedule 12(A) of the Local Government Act 1972.

Agenda - Private Session

15. **Reports from Cabinet Members** on issues/activities that need to be brought to the Cabinet's attention (private session).
16. **Urgent Business.** To consider any matter which, in the opinion of the Chairman, should be considered in private session by reason of special circumstances (to be specified) as a matter of urgency.

If you require any further information relating to this agenda or wish to forward your apologies for absence, please contact Eileen Self on 551414 or e-mail eileen.self@braintree.gov.uk

The last page of the agenda is numbered 126.

Agendas, reports and minutes for all the Council's public meetings can be accessed via the internet at <http://www.braintree.gov.uk/Braintree/councildemocracy>

Braintree District Council welcomes comments from members of the public in order to make its services as efficient and effective as possible. We would appreciate any suggestions regarding the usefulness of the paperwork for this meeting, or the conduct of the meeting you have attended.

Please let us have your comments setting out the following information

Meeting Attended

Date of Meeting

Comments.....

