

# CABINET

## AGENDA



### THIS MEETING IS OPEN TO THE PUBLIC

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**Date:** Monday 3<sup>rd</sup> December 2007

**Time:** 7.15pm **Venue:** Council Chamber, Causeway House, Bocking End, Braintree

### Membership:

#### Cabinet Portfolio

Leader  
Deputy Leader/Enterprise and Infrastructure  
Environment and Sustainability  
Public Protection and Healthy Living  
Resources and Performance  
Community Support and Engagement

#### Councillor

Graham Butland  
Nigel Harley  
Roger Walters  
Wendy Schmitt  
Michael Lager  
Joanne Beavis

### Invitees:

#### Deputy Cabinet Portfolio

Leader's portfolio  
Enterprise and Infrastructure  
Environment and Sustainability  
Public Protection and Healthy Living  
Resources and Performance  
Community Support and Engagement

#### Councillor

Nigel McCrea  
Tim Wilkinson  
Robert Mitchell  
Bill Rose  
John McKee  
Liz Edey

The Group Leaders, Local Committee Chairmen and the Chairman of the Overview and Scrutiny Committee are also invited.

### Question Time

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak about Council business or other matters of local concern. During this period, Councillors who have declared a personal and prejudicial interest in any item of business on the agenda may also speak as permitted by the Council's Code of Conduct for Members. Whilst members of the public can remain to observe the whole of the public part of the meeting, Councillors with a personal and prejudicial interest must withdraw whilst the item of business in question is being considered. Members of the public wishing to speak should contact the Democratic Services Officer on (01376) 552525 or email [eileen.self@braintree.gov.uk](mailto:eileen.self@braintree.gov.uk) prior to the meeting.

The Council's "Question Time" leaflet explains the procedure and copies of this may be obtained at the Council's offices at Braintree, Witham and Halstead.

### Health and Safety

Any persons attending meetings are requested to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding, you must evacuate the building immediately and follow all instructions provided by the fire evacuation officer who will identify him/herself. You will be assisted to the nearest designated assembly point until it is safe to return to the building.

## Mobile Phones

Please ensure that your mobile phone is switched to silent or is switched off during the meeting.

## Key Decisions

Any five Members of the Council may refer any key decision made on this agenda to the Scrutiny Panel for 'call in'. This must be undertaken within 6 working days of publication of the minutes. Any key decisions made and not 'called in' by this date and time will become effective. Key decisions are identified by the prefix \*\*

## Agenda - Public Session

### 1. Apologies for Absence

### 2. Declarations of Interests.

- (a) To declare the existence and nature of any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 [inclusive] of the Code of Conduct for Members in Part 5 of the Constitution and having taken appropriate advice [where necessary] before the meeting.
- (b) Any member with a 'personal and prejudicial' interest to indicate whether he/she intends to make representations in accordance with paragraph 12 (2) of the Code of Conduct as part of Question Time. [*Note: A member with a personal and prejudicial interest must withdraw from the room or chamber whilst the item of business the subject of such prejudicial interest is being considered*]

### 3. Minutes. To approve as a correct record the minutes of the meeting of the Cabinet held on 29<sup>th</sup> October 2007. (Copy previously circulated)

### 4. Question Time. (See paragraph on front sheet).

### 5. **Improve Performance and Deliver Better Value**

	<b>To be taken by</b>	<b>Report</b>
(a) Draft Medium Term Financial Strategy 2008/09 to 2011/12 – Update	Cllr Lager	Page 1
(b) Performance Reports		
(i) Quarterly Performance Report for Quarter Two 2007/8	Cllr Lager	Page 22
(ii) Financial Performance Report - April to September 2007	Cllr Lager	Page 45
(c) Housing Transfer Programme Board. To receive and note the minutes of the 31 <sup>st</sup> October 2007 meeting	Cllr Butland	Page 58
(d) Performance & Efficiency Programme Board		
(i) Performance and Efficiency Programme	Cllr Butland	Page 61
(ii) To receive and note the minutes of the meeting held on 30 <sup>th</sup> October 2007	Cllr Butland	Page 63

- |  | <b>To be taken<br/>by</b> | <b>Report</b>    |
|--|---------------------------|------------------|
| 6. <b><i>Help People to Feel Safe and Well</i></b>   |                           |                  |
| (a) CCTV in Town Centres in the Braintree District   | Cllr Schmitt              | Report to follow |
| 7. <b>Delegated Decisions.</b> To note the following recent delegated decisions:-  |                           |                  |
| (i) The decision by Councillor Lager to sign-off the Asset Management Plan 2007 – attached at Page 66  |                           |                  |
| (ii) The decision by Councillor Harley to approve the Village Design Statement for   |                           |                  |
| - Earls Colne – attached at Page 68  |                           |                  |
| - Rayne – attached at Page 69  |                           |                  |
| 8. <b>Reports from Cabinet Members</b> on issues/activities that need to be brought to the Cabinet’s attention (public session).   |                           |                  |
| 9. <b>Urgent Business.</b> To consider any matter which, in the opinion of the Chairman, should be considered in public by reason of special circumstances (to be specified) as a matter of urgency. |                           |                  |
| 10. To agree the exclusion of the public and press for the consideration of the following items for the reasons set out in paragraph 3 of Part 1 of Schedule 12(A) of the Local Government Act 1972. |                           |                  |

### **Agenda - Private Session**

- |  | <b>To be taken<br/>by</b> | <b>Report</b> |
|--|---------------------------|---------------|
| 11. <b><i>Improve Performance and Deliver Better Value</i></b>   |                           |               |
| (a) <b>**Premature Retirement</b>  | Cllr Lager                | Page P70      |
| (b) <b>**Asset Management - Proposed Disposal of Redevelopment Site at Riverside/St Johns Avenue, Braintree</b>  | Cllr Lager                | Page P76      |
| 12. <b>Reports from Cabinet Members</b> on issues/activities that need to be brought to the Cabinet’s attention (private session).   |                           |               |
| 13. <b>Urgent Business.</b> To consider any matter which, in the opinion of the Chairman, should be considered in private session by reason of special circumstances (to be specified) as a matter of urgency. |                           |               |

If you require any further information relating to this agenda or wish to forward your apologies for absence, please contact Eileen Self on 551414 ext 2612 or e-mail [eileen.self@braintree.gov.uk](mailto:eileen.self@braintree.gov.uk)

The last page of the public part of this agenda is numbered 69 and the last page of the private part of this agenda is numbered P78