

Benefits Service
Braintree District Council,
Causeway House, Braintree
CM7 9HB
Tel: 01376 557852



Housing/Council Tax Benefit Change Of Address Form

Name _____

Old Address _____

New Address _____

Date Moved In _____

New Address Details

Do you privately rent?

If Yes please complete a Property Detail Form L1 and
provide us with your Tenancy Agreement/Deed of Agreement

Yes No

Do you own the property?

Yes No

Is your income and savings the same?

If No explain below*

Yes No

Is the household the same?

If No explain below*

Yes No

Also can you provide us with a form of identification showing your new address
We are unable to accept Braintree District Council correspondence as proof.

If you receive any benefit from the Department of Works and Pensions please inform
them of your change of address.

***Any further information**

Please continue overleaf

Signed by Claimant _____

Date _____

Signed by Partner _____

Date _____