



BENEFITS SECTION
CAUSEWAY HOUSE
BRAINTREE
ESSEX CM7 9HB

Claiming for Backdated Benefit?

To apply to have your Benefit backdated-

1. Put your request in writing, and give the date from which you want the backdate to be considered.
2. you must show "good cause" for not filling in a Benefit Claim form earlier, and provide proof.
3. the "good cause" must have existed continuously throughout the period, up to the date the Benefit claim form was received by the Benefit Section.
4. A backdate can only be granted for a maximum of 52 weeks from the date the written request is received by the Benefit Section.