

CABINET

AGENDA



THIS MEETING IS OPEN TO THE PUBLIC

<http://www.braintree.gov.uk/Braintree/councildemocracy/committees/Cabinet/default.htm>

Date: Monday 3rd September 2007

Time: 7.15pm **Venue:** Council Chamber, Causeway House, Bocking End, Braintree

Membership:

Cabinet Portfolio

Leader
Deputy Leader/Enterprise and Infrastructure
Environment and Sustainability
Public Protection and Healthy Living
Resources and Performance
Community Support and Engagement

Councillor

Graham Butland
Nigel Harley
Roger Walters
Wendy Schmitt
Michael Lager
Joanne Beavis

Invitees:

Deputy Cabinet Portfolio

Leader's portfolio
Enterprise and Infrastructure
Environment and Sustainability
Public Protection and Healthy Living
Resources and Performance
Community Support and Engagement

Councillor

Nigel McCrea
Tim Wilkinson
Robert Mitchell
Bill Rose
John McKee
Liz Edey

The Group Leaders, Local Committee Chairmen and the Chairman of the Overview and Scrutiny Committee are also invited.

Question Time

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak about Council business or other matters of local concern. During this period, Councillors who have declared a personal and prejudicial interest in any item of business on the agenda may also speak as permitted by the Council's Code of Conduct for Members. Whilst members of the public can remain to observe the whole of the public part of the meeting, Councillors with a personal and prejudicial interest must withdraw whilst the item of business in question is being considered. Members of the public wishing to speak should contact the Member Resources Officer on (01376) 552525 or email eileen.self@braintree.gov.uk prior to the meeting.

The Council's "Question Time" leaflet explains the procedure and copies of this may be obtained at the Council's offices at Braintree, Witham and Halstead.

Health and Safety

Any persons attending meetings are requested to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding, you must evacuate the building immediately and follow all instructions provided by the fire evacuation officer who will identify him/herself. You will be assisted to the nearest designated assembly point until it is safe to return to the building.

Mobile Phones

Please ensure that your mobile phone is switched to silent or is switched off during the meeting.

Key Decisions

Any five Members of the Council may refer any key decision made on this agenda to the Scrutiny Panel for 'call in'. This must be undertaken within 6 working days of publication of the minutes. Any key decisions made and not 'called in' by this date and time will become effective. Key decisions are identified by the prefix **

Agenda - Public Session

1. Apologies for Absence

2. Declarations of Interests.

- (a) To declare the existence and nature of any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 [inclusive] of the Code of Conduct for Members in Part 5 of the Constitution and having taken appropriate advice [where necessary] before the meeting.
- (b) Any member with a 'personal and prejudicial' interest to indicate whether he/she intends to make representations in accordance with paragraph 12 (2) of the Code of Conduct as part of Question Time. [*Note: A member with a personal and prejudicial interest must withdraw from the room or chamber whilst the item of business the subject of such prejudicial interest is being considered*]

3. **Minutes.** To approve as a correct record the minutes of the meeting of the Cabinet held on 16th July 2007. (Copy previously circulated)

4. **Question Time.** (See paragraph on front sheet).

5. ***Improve Performance and Deliver Better Value***

	To be taken by	Report
(a) ** Braintree Joint Office and Customer Access Facility	Cllr Lager	Page 1
(b) ** Planning Delivery Grant 2007/08	Cllr Harley	Page 8.
(c) Recommendations from the Housing Transfer Programme Board – 22 nd August 2007	Cllr Butland	To follow
(d) Asset Management 2007 – Asset Management Plan	Cllr Lager	Page 13
(e) Quarterly Performance Report for April to June 2007	Cllr Lager	Sent separately
(f) Business Efficiency Reviews. To receive the minutes of the Performance & Efficiency Programme Board -13 th August 2007. (Copy attached)	Cllr Lager	Page 64

6. ***Help People to Feel Safe and Well***

(a) Choice Based Lettings	Cllr Beavis	Page 67
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7. **Create a Better Place to Live, Work and Play**

- (a) Recommendation from the Braintree Swimming Centre Sub Group - 16th August 2007 Cllr Schmitt Page 70

8. **Reports from Cabinet Members** on issues/activities that need to be brought to the Cabinet's attention (public session).
9. **Urgent Business.** To consider any matter which, in the opinion of the Chairman, should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.
10. To agree the exclusion of the public and press for the consideration of the following items for the reasons set out in paragraph 1 of Part 1 of Schedule 12(A) of the Local Government Act 1972.

Agenda - Private Session

- | | To be taken
by | Report |
|--|---------------------------|---------------|
| 11. Help People to Feel Safe and Well | | |
| (a) **Disposal of Housing Land in Braintree | Cllr Beavis | Page P76 |
| 12. Reports from Cabinet Members on issues/activities that need to be brought to the Cabinet's attention (private session). | | |
| 13. Urgent Business. To consider any matter which, in the opinion of the Chairman, should be considered in private session by reason of special circumstances (to be specified) as a matter of urgency. | | |

Councillors are requested to note that as part of the Pilot of Web Casting Equipment this meeting will be recorded via the web casting cameras. It is not intended that this will be published as at this stage it is being used to test equipment and train staff.

If you require any further information relating to this agenda or wish to forward your apologies for absence, please contact Eileen Self on 551414 ext 2612 or e-mail eileen.self@braintree.gov.uk

The last page of the public part of this agenda is numbered 72 and the last page of the private part of this agenda is numbered P78.