

DECISION PLANNER (incorporating the forward plan)

AS AT 17th JANUARY 2012

COVERING PERIOD: 17TH JANUARY 2012 TO 31ST MAY 2012

This Planner shows the decisions that Braintree District Council expects to take in the next four months. We are only required to publish key decisions but have included other types of decision that may be made as we are committed to being open and transparent about the business we conduct on behalf of local taxpayers.

The decisions are listed in date order and relates to decisions expected to be taken by Council, Cabinet, Cabinet Members and Committees. It is important to note that the Planner is continually updated so there may be changes made between publication dates. Further information about these decisions can be found in the Agenda for the meeting or by contacting Member Services on 01376 552525.

Useful Information:

A key decision is a decision made or to be made by a decision maker in connection with the discharge of a function which is the responsibility of the Cabinet and which is likely:-

(Financial Test) To result in the Council incurring expenditure which is, or the making of savings which are financially significant having regard to the Council's budget for the service or function to which the decision relates. Decisions will be regarded as "financially significant" as follows:-

- In the case of capital expenditure or savings, if the sum is within the range of £100,001 to £250,000.
- In the case of revenue expenditure or savings, if the sum is within the range of £50,001 to £100,000.

Or

(Communities Test) To be significant in terms of its effect on one or more communities living or working in the District.

Key decisions are taken by the Cabinet but are open to scrutiny by other Members of the Council using a process known as call-in. The rules for call-in can be found at www.braintree.gov.uk. The aim of this document is to help people to understand what decisions the Council is planning to take and who will be making that decision.

Decisions to be taken by Council, Cabinet and Committees

Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer
	Key	Council	Non-Key					
OJEU Vehicle Maintenance & Procurement - To approve the award of a contract to the successful bidder for the procurement and maintenance of the Council's commercial vehicles from 1 April 2012 for 7 years, with the option to extend for a further 7 years up to and including 31 March 2026.	*			Cabinet	1 st February 2012	-----	Cllr Siddall	Paul Partridge
Motts Lane, Witham Proposed foot/cycle bridge – To consider the transfer of land to Network Rail to enable the construction of a foot/cycle bridge at Motts Lane.	*			Cabinet	1 st February 2012	Reports and Minutes of Council of 27/9/2010 and Reports and Minutes of LDF Panel 4/8/10	Cllr Lady Newton	Juliet Kirkaldy
Annual Audit Letter 2010/11 - To receive and agree a response, if required, to the External Auditor's Annual Audit Letter for 2010/11.			*	Cabinet	1 st February 2012	-----	Cllr Siddall	Trevor Wilson
Retirement Policy Review - To enable the revised retirement policy to be published and communicated to managers and employees.			*	Cabinet	1 st February 2012	Planning for Retirement Policy	Cllr Siddall	Lisa Hepi

Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer
	Key	Council	Non-Key					
Council Budget and Council Tax 2012/13 and Medium Term Financial Strategy 2012/13 to 2015/16. - To agree proposed: revenue and capital budgets for 2012/13; Council tax for 2012/13; Fees and charges, including housing rents, for 2012/13; and the Treasury Strategy and Investment Policy for 2012/13.		*		Cabinet Council	1 st February 2012 15 th February 2012	Medium Term Financial Strategy 2012/13 and 2015/16 Report and Minutes of Cabinet 5/12/11	Cllr Siddall	Trevor Wilson
Corporate Priorities 2012/2016 - To set out the priorities for the authority for the next four years.		*		Cabinet Council	1 st February 2012 15 th February 2012	-----	Cllr Butland	Nicola Beach
Witham Leisure Centre - To award the design and build contract for the construction of the new leisure centre	*			Cabinet	26 th March 2012	Report and Minutes of Cabinet of 9/6/11	Cllr Beavis	Nicola Beach/Matt Mills
Asset Management Plan 2012/13 - To approve the strategy for managing the Council's property resources during 2012/13			*	Cabinet	26 th March 2012	-----	Cllr Lady Newton	Andrew Epsom
Transport and Access to health Services across the District – Recommendations from the Overview and Scrutiny Committee - To consider the recommendations from its scrutiny to improve transport and access to health services			*	Cabinet	26 th March 2012	Report and Minutes of Overview and Scrutiny Committee of 25/1/12	Cllr Evans	Alastair Peace

Title & Description of Decision	Type of Decision			Decision Maker	Proposed Date of Decision	Consultation & Background Papers	Member Sponsor	Contact Officer
	Key	Council	Non-Key					
Quarterly Performance Management Report – Quarter 3 2011/12 - to inform Cabinet of the performance of the Council			*	Cabinet	26 th March 2012	Full Quarterly Performance Management Report	CLlr Siddall	Cherie Root

Decisions to be taken by Cabinet Member under delegated powers

Title & Description of Decision	Cabinet Member	Proposed Date of Decision	Corporate Priority	Contact Officer
At the time of publication there are none.				