

# AUDIT COMMITTEE AGENDA



THIS MEETING IS OPEN TO THE PUBLIC

**Date:** Thursday 9<sup>th</sup> September 2010

**Time:** 7.15pm

**Venue:** Committee Room 1, Causeway House, Bocking End, Braintree, CM7 9HB

## Membership:

Councillor Cohen (Chairman)	Councillor Reid
Councillor Hume	Councillor Mrs Smith
Councillor M Lynch	Councillor Swallow
Councillor Mrs Money	Councillor Walsh

**Members are requested to attend this meeting, to transact the following business:-**

1. **Apologies for Absence.**
2. **Member Declarations.**
  - (i) To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members in Part 5 of the Constitution and having taken appropriate advice (where necessary) before the meeting.
  - (ii) To declare the existence and nature of any instruction given by or on behalf of a political group to any Councillor who is a member of that group as to how that Councillor shall speak or vote on any matter before the Committee or the application or threat to apply any sanction by the group in respect of that Councillor should he/she speak or vote on any particular matter.
3. **Minutes.** To approve the minutes of the meeting of the Audit Committee held on 30<sup>th</sup> June 2010 (Copy previously circulated) and for any Matters Arising.
4. **Question Time.** (See paragraph below)
5. **Performance Reports.** To receive the following reports
  - (a) **Update on Quarter 4 2009/10.** (Page 1)
  - (b) **Quarter 1 2010/11.** (Page 4)

6. **Publication of planning representations on the Council's website.** To consider the attached report. (Page 9)
7. **Internal Audit Activity Report to 31<sup>st</sup> July 2010.** To receive the attached report. (Page 12)
8. **Reportable Recommendations – Half Yearly Update.** To note the attached report. (Page 29)
9. **Reports from PKF**
  - (a) **Risk Assessment Update.** Report attached – Page 32
  - (b) **Annual Governance Report 2009/10.** Report attached – Page 34
10. **Local Government Ombudsman's Annual Review for year ended 31<sup>st</sup> March 2010.** To receive the attached report. (Page 53)
11. **Key Financial Indicators.** To receive details of performance recorded to 31<sup>st</sup> July 2010. Report attached – Paged 67
12. **International Financial Reporting Standards (IFRS).** To receive a verbal update.
13. **Review of Treasury Management 2010/11.** To consider the attached report. (Page 76)
14. **Date of Next Meeting.** To note that the next meeting of the Committee is scheduled for 13<sup>th</sup> January 2011.
15. **Urgent Business.** To consider any matter which, in the opinion of the Chairman, should be considered by reason of special circumstances (to be specified) as a matter of urgency.

Alastair Peace

Member Services Manager

## QUESTION TIME

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak about Council business or other matters of local concern. During this period Councillors who have declared a personal and prejudicial interest in any item of business on the agenda may also speak as permitted by the Council's Code of Conduct for Members. Whilst members of the public can remain to observe the whole of the public part of the meeting, Councillors with a personal and prejudicial interest must withdraw whilst the item of business in question is being considered.

Members of the public wishing to speak should contact the Council's Member Services Section on 01376 551414 or e-mail [alison.webb@braintree.gov.uk](mailto:alison.webb@braintree.gov.uk) prior to the meeting. The Council's "Question Time" leaflet explains the procedure and copies of this may be obtained at the Council's offices at Braintree, Witham (library) and Halstead.

If you require any further information relating to this agenda or wish to forward your apologies for absence, please contact Alison Webb on (01376) 551414 Ext. 2614 or e-mail [alison.webb@braintree.gov.uk](mailto:alison.webb@braintree.gov.uk)

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