

# LICENSING COMMITTEE



## AGENDA

THIS MEETING IS OPEN TO THE PUBLIC

**Date:** Wednesday 6<sup>th</sup> June 2007

**Time: 6.00pm - Induction in Licensing Procedures (see agenda item 1)**

**Venue:** Committee Room 1, Causeway House, Bocking End, Braintree

**Note for public and press: Licensing Committee business will commence no earlier than 7.15pm.**

### Membership:

Councillor M J Banthorpe [Chairman]	Councillor M Lynch
Councillor K E Bigden	Councillor T McArdle
Councillor J C Collar	Councillor A M Meyer
Councillor J G J Elliott	Councillor Mrs J A Pell
Councillor J H G Finbow	Councillor D E A Rice
Councillor Mrs S A Howell	Councillor A F Shelton
Councillor P J Hughes	Councillor F Swallow
Councillor E R Lynch	

**Members are requested to attend this meeting, to transact the following business:-**

- 1. Induction in Licensing Procedures - a pre-meeting session.** To receive a short presentation on the Councillor's role as a Licensing Committee member.
- 2. Apologies for Absence.**
- 3. Declarations of Interests.**
  - (a) To declare the existence and nature of any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members in Part 5 of the Constitution and having taken

appropriate advice (where necessary) before the meeting.

- (b) Any member with a personal and prejudicial interest to indicate whether he/she intends to make representations in accordance with paragraph 12 (2) of the Code of Conduct as part of Question Time.

4. **Question Time.** [See paragraph below]

5. **Minutes.** To approve the minutes of the meetings of the Licensing Committee held on 10<sup>th</sup> April 2007 and 21<sup>st</sup> May 2007. [Copy previously circulated].

6. **Current Issues.** To receive a verbal report by the Licensing Manager on current issues.

7. **Appointment of Members to the following Panels:-**

(i) **Braintree and District Taxi Association Liaison Panel** - To appoint five Members of the Licensing Committee to the Braintree and District Taxi Association Liaison Panel. (*Previous membership comprised Councillors Banthorpe, Bigden, Millam, Mrs Pell and Mrs Tearle*). Once appointed, the Liaison Panel is requested to appoint two Members to a Sub-Group to review wheelchair accessibility to vehicles (Minute 32 (b) of the Panel's meeting held on 19<sup>th</sup> March 2007 refers).

(ii) **Drivers' Panel** - The Constitution states that membership of the Drivers' Panel must comprise any four Members drawn from the Licensing Committee to include the Chairman and/or the Vice-Chairman of the Committee. The meetings are often called at short notice and it would be helpful if those Members with an interest and who can be called upon at short notice could make themselves known.

8. **Urgent Business.** To consider any matter which, in the opinion of the Chairman, should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

9. **To agree the exclusion of the public and press for the consideration of any items for the reasons set out in Part 1 of Schedule 12(A) of the Local Government Act 1972.**

10. **Urgent Business.** To consider any matter which, in the opinion of the Chairman, should be considered in private by reason of special circumstances (to be specified) as a matter of urgency.

A Webb  
Democratic Services Officer

## QUESTION TIME

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak about any Council business or other matters of local concern. During this period Councillors who have declared a personal and prejudicial interest in any item of business on the agenda may also speak as permitted by the Council's Code of Conduct for members. Whilst members of the public can remain to observe

the whole of the public part of the meeting, Councillors with a prejudicial interest must withdraw whilst the item of business in question is being considered. Members of the public wishing to speak should contact the Council's Democratic Services Section on 01376 552525 or e-mail [alison.webb@braintree.gov.uk](mailto:alison.webb@braintree.gov.uk) prior to the meeting. The Council's "Question Time" leaflet explains the procedure and copies of this may be obtained at the Council's offices at Braintree, Witham and Halstead.

If you require any further information relating to this agenda or wish to forward your apologies for absence, please contact Alison Webb on (01376) 551414 extension 2614 or e-mail [alison.webb@braintree.gov.uk](mailto:alison.webb@braintree.gov.uk)

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