

**Please complete the following in full to obtain your travel concession:**

**Title:** ..... **Surname:** ..... **Name:** ..... **Date of Birth:** .....

**Address:** .....

**Post Code:** ..... **Telephone Number:** .....

**I wish to apply for:** Please tick the box that you require

(one concession choice per person per concession year which you will receive by post 7 - 10 working days after receipt of application)

- Free National Bus Pass (cost Free)**
- Travel Tokens (cost £16.47 value £40.00)**
- Travel Tokens (cost £16.47 value £40.00). I live in one of the listed areas.**

### **Declaration**

I declare that I permanently live in the Braintree District Council area.

I understand that if I no longer use my Bus Pass it must be returned to the Council. I will tell the Council of any changes which affect my eligibility to benefit from the Travel Scheme.

I have read and understood the conditions of use of the Travel Scheme which are printed within this leaflet and on the separate conditions of use leaflets. I declare that the information given in this Form is correct.

I understand and accept that I am only entitled to one type of travel concession for the whole concession year and will therefore not be entitled to receive any other concession for a period of 12 months from the date of issue of this concession. If I am applying for the 'Travel Tokens' concession I accept that this concession is taken in place of the concession to which I am entitled under the Transport Act 2000.

**Signed:** ..... **Date:** .....

**The information on this form and in the covering information leaflet can be made available in large print, on tape, in Braille, on CD Rom or in an alternative language by contacting us on 01376 552525 ext. 2320 or by emailing [csc@braintree.gov.uk](mailto:csc@braintree.gov.uk)**



# BRAINTREE DISTRICT COUNCIL

## Concessionary Fares Scheme

### Application Form

There are changes affecting the age at which you are entitled to a Free National Bus Pass. As from 6th April 2010 you will have to wait a few months longer to claim your pass when you reach 60. This is part of the government's Pension Equalisation Policy, which is aimed at changing the dates on which women can claim their pensions to 65, the same date men receive their pensions. This will be done gradually over the next 5 years. The eligibility age for a man is to increase in parallel. Anyone who is 60 before 5th April 2010 is not affected.

You could also be entitled to travel tokens if you meet the criteria.

#### **Free National Bus Pass - FREE**

This FREE bus pass entitles the holder to travel on locally scheduled bus services anywhere in England  
**for FREE**

Or

#### **Travel Tokens £40.00 value - cost £16.47**

Tokens may be used to pay for most local bus, taxi or rail fares  
(see eligibility criteria)

**The National Bus Pass** can be used on most local bus services for journeys starting after 9.00am weekdays and anytime weekends and bank holidays. It entitles you to travel throughout England.

**Travel Tokens** are to assist towards travel costs for residents who are unable to use the public bus service because they are registered disabled or live in one of the areas listed over the page (please check with the operator prior to travel).

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering funds for these purposes. For further information, see [www.braintree.gov.uk/councilanddemocracy/NationalFraud](http://www.braintree.gov.uk/councilanddemocracy/NationalFraud) Initiative.  
Or contact our Customer Service Centre on 01376 552525

For further help please contact us by calling  
01376 552525 ext 2320 or by writing to Concessionary  
Transport, Braintree District Council, Causeway House,  
Braintree, Essex CM7 9HB



## Essex National Bus and Travel Tokens Conditions of Use

1. Subject to any published limitations and/or exceptions your National Bus Pass is valid for journeys on the services of participating operators' anywhere in England but not Scotland, Wales or Northern Ireland.
2. Your National Bus Pass can only be used between 09:00 - Midnight on weekdays or at any time during weekends and public holidays.
3. Your National Bus Pass must be shown to the driver on every journey in order to obtain the concession due.
4. Your National Bus Pass cannot be used to purchase Season, Excursion or similar tickets and it is up to the individual discretion of operators as to whether it can be used to purchase Express Coach tickets.
5. Your National Bus Pass cannot be used to buy tickets for use on Railway Services.
6. Your National Bus Pass is for your personal use only - it must not be used by any other person and is not transferable.
7. If your National Bus Pass is altered in anyway it will be rendered void.
8. Your National Bus Pass will expire 2 - 5 years from date of issue (possible exceptions).
9. If you lose your National Bus Pass, tell Braintree District Council as soon as possible. A lost National Bus Pass can be replaced after 7 days notification to Braintree District Council. A £10.00 fee for administration will be required.
10. Your National Bus Pass remains the property of Braintree District Council and must be surrendered to them or their representative on demand.
11. Each National Bus Pass is issued subject to the conditions of the operators and the conditions of the issuing authority, conditions may vary from time to time.
12. If your circumstances change and you no longer use your National Bus Pass you should return it to the Council as soon as possible.
13. Travel Tokens can be used at any time on most local bus, rail and taxi services. Travel Tokens do not have an expiry date.
14. Travel Tokens may be refunded in special circumstances during the current year less an administration charge of £5.00. LOST Travel Tokens CANNOT BE RE-ISSUED.
15. A separate receipt will not be given. The concession itself is the receipt.
16. You are subject to the normal conditions of carriage and passenger regulations of the operators of those services on which you travel when using your concession.
17. Braintree District Council and/or the driver/inspector reserve the right to question your entitlement to a concession in suspicious or doubtful circumstances.
18. The Transport Act 2000 defines seven disabling conditions which would enable people to claim the statutory concession. A copy of these criteria can be produced on request.
19. Any change of the concession holder's address or circumstances must be notified to Braintree District Council, Concessionary Transport Department at the address below.

**IMPORTANT: Please inform us of any change in your circumstances. The Concessionary Travel Scheme costs the council over £900,000 per year to provide.**

**It is important, therefore, that all National Bus Passes which are no longer required are returned to: Concessionary Transport, Braintree District Council, Causeway House, Bocking End, Braintree, Essex CM7 9HB.**

For cashiers receipt:

**FOR OFFICIAL USE ONLY**

Travel Pass Serial No.

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Checked on system:  
(please circle)

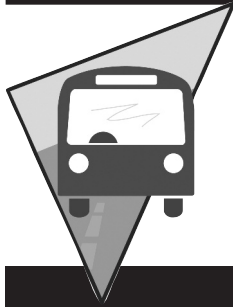
not on system                      renewal                      concession denied  
/new applicant    (enter i.d No. above)

checked & OK to issue  ..... / ..... name / date
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BDC Date Stamp:

Identification seen:  
i.e. Pension/Benefit  
Book or other

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# BRAINTREE DISTRICT COUNCIL

## Concessionary Fares Scheme

### Application Form



#### To Apply:

- Please complete the application form overleaf.
- To claim your concession we need to see proof of name, address and date of birth documentation. Suggested forms of identification to confirm your name, address and proof of age (date of birth) include:
  - Pension Book/BR464 Form or Blue Card/ Birth Certificate/Passport/Drivers Licence
  - Plus some additional proof of name and address (such as a utility bill) if this is not shown on the above documents. N.B Passports and birth certificates do not prove your address.
- Please remember not to send important documents through the post - photocopies of documents will suffice.
- **For Bus Passes:** Please send the form, proof of eligibility documents and a recent colour passport size photograph (please put your name on back of photo and attach it securely to form) to your local council office. Your Bus Pass will then be sent to you in the post and will need to be shown on each journey.
- **For Travel Tokens:** Please send a copy of one of the following documents to:  
Concessionary Transport, Braintree District Council, Causeway House, Braintree, Essex, CM7 9HB
- ✓ **Higher** rate Mobility Component of the Disability Living Allowance (HRMCDL)
- ✓ War Pensioner's Mobility Supplement (WPMS)
- ✓ Yellow Card issued by ECC (blind/partially sighted)
- ✓ Certificate of vision impairment
- ✓ Copy of disabled persons parking badge (blue badge)
- ✓ Report from occupational therapist/physiotherapist
- ✓ Audio logical report or report from an aural specialist
- ✓ Copy of the front page of Statement of Special Educational Needs
- ✓ Report from Social Services, the local Health Authority or your GP that you are included on their database as a person who received, or who has in the past received services for those with a learning disability.
- **You are also entitled** to £40 worth of travel tokens at a cost of £16.47 which will be posted by recorded delivery if you are over 60 years of age and live in one of the areas listed below which has no or a limited bus services (not every day)
  - Alphamstone, Ashen, Bardfield, Belchamp Otten, Belchamp St Paul, Belchamp Walter, Birdbrook, Borley, Bures, Colne Engaine, Fairstead, Faulkbourne, Foxearth, Great Henny & Little Henny, Great Maplestead, Great Saling, Greenstead Green, Lamarsh, Liston, Little Yeldham, Middleton, Ovington, Pentlow, Ridgewell, Stambourne, Stisted, Terling, Tilbury Juxta Clare, Toppesfield, Twinstead, White Notley