

COUNCIL MEETING AGENDA



THE PUBLIC MAY ATTEND THIS MEETING

Date: Monday 11th September 2006

Time: 7.15 pm

Venue: Council Chamber, Causeway House Bocking End, Braintree

Causeway House
Braintree Essex CM7 9HB
Tel (01376) 552525
Fax (01376) 552626

Membership:

Councillor J E Abbott	Councillor D M Finch	Councillor A F Millam
Councillor M J Banthorpe	Councillor Ms L B Flint	Councillor R G S Mitchell
Councillor P R Barlow	Councillor T J W Foster	Councillor Lady Newton
Councillor Mrs J C Beavis	Councillor Mrs B A Gage	Councillor Mrs J A Pell
Councillor K E Bigden	Councillor M G Gage	Councillor J W Pilgrim
Councillor E Bishop	Councillor Mrs M E Galione	Councillor Mrs J B Reekie
Councillor S J Bolter	Councillor B J Gaught	Councillor D M Reid
Councillor R J Bolton	Councillor M J Green	Councillor D E A Rice
Councillor K D Boylan	Councillor J E B Gyford	Councillor Mrs W D Scattergood
Councillor B T Broyd	Councillor N R H O Harley	Councillor Mrs J W Schmitt
Councillor G Butland	Councillor R M Haslam	Councillor A F Shelton
Councillor Mrs H W Catley	Councillor P A Heath	Councillor Mrs G A Spray
Councillor R Cavinder	Councillor P J Hughes	Councillor Mrs K E Tearle
Councillor J C Collar	Councillor A G W Jenner	Councillor Miss M Thorogood
Councillor C F Coughlan	Councillor M C M Lager	Councillor R A G Tincknell
Councillor N D C Edey	Councillor E R Lynch	Councillor P J R Turner
Councillor W P Edwards	Councillor M Lynch	Councillor S M Walsh
Councillor Dr R L Evans	Councillor D Mann	Councillor R G Walters
Councillor A V E Everard	Councillor Ms J S M Martin	Councillor Ms L R Watson
Councillor J H G Finbow	Councillor N G McCrea	Councillor T S Wilkinson

PUBLIC QUESTION TIME

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak about Council business or other matters of local concern or ask questions of Members of the Cabinet. People wishing to speak should contact the Council's Democratic Services Section on extension 2610 or e-mail david.triggs@braintree.gov.uk by midday two working days before the meeting.

The Council's "Question Time" leaflet explains the procedure and copies of this may be obtained at the Council's offices at Braintree, Witham and Halstead.

Members of the Council are requested to attend the above meeting, to transact the following business: -

PUBLIC SESSION

1. **Declarations of Interest.** To declare any ‘personal’ or ‘personal and prejudicial’ interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members in Part 5 of the Constitution and having taken appropriate advice (where necessary) before the meeting.
2. **Minutes.** To approve as a correct record the minutes of the Council meeting held on 31st July 2006. (Copies previously circulated).
3. **Public Question Time.** (See above paragraph).
4. **To receive any announcements/statements from the Chairman.**
5. **Policy Recommendations and References.** To consider any **policy recommendations and references** which have arisen within the last meetings’ cycle. (Paper attached – page 1).
6. To consider the following **Notices of Motion** under Rule 11.2 of the Constitution of which the appropriate notice has been given to the Chief Executive under Rule 11.1 and which under Rule 11.3(b) if signed by at least six Members of the Council shall be dealt with at the meeting:
[None have been received]
7. **Statements by Members.**
 - (i) To receive and give responses to statements by Members of which the appropriate written notice has been given to the Chief Executive in accordance with Council Procedure Rule 10.4(a) - *There are none.*
 - (ii) To receive and give responses to oral statements by Members without notice.

[Please note that the time set aside for item 7 shall not exceed 30 minutes]
8. **Question Time**
 - (i) **Leader’s Statement** or statement by Cabinet Members on a key issue.
 - (ii) **Oral questions** without notice to the Leader on any non-operational matter in which the Council has powers or duties or which affects the district or its inhabitants. (Procedure rules 10.2 and 10.8 apply) [*The Leader may respond directly, request another Cabinet Member to respond, provide a written response after the meeting or, if the question relates to an operational matter, request that the appropriate officer deals with the issue outside the Council meeting*]
[Please note that the time set aside for item 8(ii) shall not exceed 30 minutes]
 - (iii) **Chairmen’s Statements.** To receive statements from the following Chairmen who have given prior notification in accordance with Council Procedure Rule 10.7 and to respond to questions on such statements.
 - “The Chairman of the Audit Panel, Councillor Gaught, will make a statement about the Ethical Governance Audit currently being conducted jointly by the Panel and the Standards Committee”
 - (iv) To receive and raise any matters arising from the **minutes of meetings in public session** published since the Council Meeting on 31st July 2006. (Paper attached – page 5).

- 9 To receive reports about and receive questions and answers on the business of external organisations (if any).

Exclusion of Public and Press: - To give consideration to adopting the following Resolution: -

That under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the relevant paragraphs 1 and 3 of Part 1 of Schedule 12(A) of the Act.

PRIVATE SESSION

10. **Statements by Members – Private Session**

- (i) To receive and give responses to statements by Members which contain confidential or exempt information of which the appropriate written notice has been given to the Chief Executive in accordance with Council Procedure Rule 10.4(a) - *There are none.*
- (ii) To receive and give responses to oral statements by Members without notice which contain confidential or exempt information.

Please note that the time set aside for item 10 shall not exceed 30 minutes.

11. **Question Time - Private Session**

- (i) **Leader's Statement** or statement by Cabinet Members containing exempt information on a key issue.
- (ii) **Oral questions** without notice to the Leader on any non-operational matter in which the Council has powers or duties or which affects the district or its inhabitants and which contain exempt information. (Procedure rules 10.2 and 10.8 apply) [*The Leader may respond directly, request another Cabinet Member to respond, provide a written response after the meeting or, if the question relates to an operational matter, request that the appropriate officer deals with the issue outside the Council meeting*]

Please note that the time set aside for item 11(ii) shall not exceed 30 minutes.

- (iii) **Chairmen's Statements.** To receive statements containing exempt information from the following Chairmen who have given prior notification in accordance with Council Procedure Rule 10.7 and to respond to questions on such statements - *There are none.*
- (iv) To receive and raise any matters arising from the **minutes of meetings in private session** published since the Council Meeting on 31st July 2006 – *There are none.*

12. **Private Session Policy Recommendations.** To consider any policy recommendations (in private session) which have arisen within the last meetings' cycle – *There are none.*

If you are unable to attend the meeting please forward your apologies for absence to David Triggs, Extension 2610. The last page of this agenda is numbered page .

A J REID
Chief Executive

Health and Safety

Any persons attending meetings in the Council offices are requested to take a few moments to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding during the meeting, you must evacuate the building immediately and follow all instructions provided by the fire evacuation officer who will identify him/herself should the alarm sound. You will be assisted to the nearest designated assembly point until it is safe to return to the building. Any persons unable to use the stairs will be assisted to the nearest safe refuge.

Mobile Phones

Please ensure that your mobile phone is switched to silent or is switched off during the meeting.

Agendas, reports and minutes for all the Council's public meetings can be accessed via the internet at <http://www.braintree.gov.uk/Braintree/councildemocracy>

Braintree District Council welcomes comments from members of the public in order to make its services as efficient and effective as possible. We would appreciate any suggestions regarding the usefulness of the paperwork for this meeting, or the conduct of the meeting you have attended.

Please let us have your comments setting out the following information

Meeting Attended

Date of Meeting

Comments.....

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Contact details.....