

**PERFORMANCE AND EFFICIENCY PROGRAMME**

**Agenda Item 5(d) (i)**

**Contact Details:-** Allan Reid  
**Designation:-** Chief Executive  
**Ext. No:-** 2002  
**E Mail Address:-** allan.reid@braintree.gov.uk

**Background Papers:-** None  
**Financial Implications:-** None from the establishment of the programme board  
**Equalities Implications:-** None  
**Legal Implications:-** None  
**Options:** Not to establish the group  
**Risks:** The overall efficiency programme not coordinated and delivered efficiently

**EXECUTIVE SUMMARY**

Cabinet originally established a small group to review and monitor performance. This expanded into some areas of the efficiency review.

Our efficiency agenda has been growing rapidly and now requires an overall co-ordinated approach. It is therefore proposed that the Programme Board be extended to cover performance and all the efficiency projects that the Council has embarked upon.

The attached diagram sets out the project areas to come under the remit of the Programme Board.

Terms of Reference

It is proposed that the current terms of reference be expanded to cover the efficiency projects being undertaken within the Council and with its partners.

Membership

With the expanded role of the Programme Board, the Cabinet may wish to reconsider the membership.

**DECISION**

It is recommended that:

(a) the extended role as set out in the diagram is agreed and that the membership of the Programme Board is reviewed to support the expanded role.

# PROGRAMME MANAGEMENT STRUCTURE

## EFFICIENCY AND PERFORMANCE

